



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

Full Annotated Recordings Available at:  
<http://cityofprineville.com/meetings/>

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### City Council Meeting Brief July 14<sup>th</sup>, 2015

#### **Council Members Present:**

Betty Roppe  
Gail Merritt  
Jason Beebe

Jeff Papke  
Jack Seley  
Steve Uffelman

#### **Council Members Absent**

Jason Carr

#### **Additions to the Agenda**

None.

#### **Consent Agenda**

##### **A. Regular Meeting Brief 6-23-15**

**Councilor Beebe made a motion to approve Consent Agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.**

#### **Visitors, Appearances and Requests:**

##### **A. Public Appearances**

No one came forward.

#### **Council Business**

##### **A. Appointment to Chamber Committee – Mayor Roppe**

Mayor Roppe explained that Councilor Seley would like to have another councilor serve on the Chamber of Commerce Board.

Councilor Merritt volunteered to fill that position for Councilor Seley.

**B. Intent to Award Purchase of Aviation Fuel Service to the Prineville Crook County Airport - Kelly Coffelt**

Kelly Coffelt, Airport Manager presented the staff report, explaining that staff recommends Eastern Aviation after reviewing the proposals.

**Councilor Uffelman made a motion to approve the intent to award the purchase of aviation fuel service to Eastern Aviation. Motion seconded. No discussion on motion. All in favor, motion carried.**

**C. Intent to Award 2015 Grind and Inlay Project – Scott Smith**

Scott Smith, Street Supervisor presented the staff report and provided a summary of the project area.

**Councilor Seley made a motion to approve intent to award 2015 Grind and Inlay project to Knife River of Bend, Oregon for \$271,548.05. Motion seconded. No discussion on motion. All in favor, motion carried.**

There were discussions regarding ODOT designated truck routes on city streets such as 9<sup>th</sup> Street and the city incurring the costs to maintain them.

There were no further discussions.

**D. Discussion – Personal Services Contracts – Carl Dutli**

Carl Dutli, City Attorney explained that personal services contracts are contracts such as consultants, attorneys, auditors, etc. State law allows exemptions or exceptions for these services and allows you to go out and hire without going through a RFP process. Our current public contract regulations does not allow it and it may make sense for the city to allow this also. If council is okay with this, a revised resolution will be prepared for this.

Councilor Uffelman asked if there would be a limit to the price that staff could authorize.

Mr. Dutli explained that the same limitations for staff purchases would apply.

Councilors Merritt and Seley stated that he thought this would be a useful tool.

Steve Forrester, City Manager explained that side rails could be added, or language could be added that these exceptions could be brought to council when used.

Council agreed that a revised resolution will be brought back to consider for exempting personal services contracts from RFP process as allowed by state law.

**A. Manager's Report – Steve Forrester**

Mr. Forrester stated: Scott Smith already talked about the grind and inlay projects; we are doing an RFP for a waterline replacement project; we have received the executive  
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summary for industrial gray water re-use; Sgt. Jimmy O'Daniel is back on limited duty; the Planning Department is working on a medical marijuana dispensary application that is going to the Planning Commission; update on new marijuana laws will be brought to council with a work session; the railroad appears to be having a better year in terms of financial performance; the Shay ran on 4<sup>th</sup> of July with 1250 riders participating; a new employee has been hired for the railroad and is a local person; and the races start tomorrow night.

Mayor Roppe added she went and looked at the library park where the Heart of Oregon crew is clearing out the brush along the river which looks great, and has really opened up.

### **Ordinances:**

**A. Ordinance No. 1216 – Granting an Electric Utility Franchise and General Utility Easement to Pacificcorp (SECOND READING) – Carl Dutli / Steve Forrester**

The 5% franchise fee is assessed on the revenue, regardless of the power used.

**Councilor Beebe made a motion to approve Ordinance No. 1216 for the second reading. Motion seconded. No discussion on motion. All in favor, motion carried.**

### **Resolutions:**

None.

### **Visitors Appearances and Requests:**

Mr. Coffelt extended an invitation for everyone to come up and watch a single engine air tanker (SEAT) demonstration at the airport on July 16<sup>th</sup> at 10:00 AM; Sixty-Six (66) loads of retardant has gone out of the Prineville Airport which was a lot for the beginning of the season; there are five (5) active helicopters there; Hillsboro Aviation is open to training one on one, but currently is not set up for that.

No one else came forward.

The meeting adjourned at 7:00 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Uffelman	Carr	Beebe	Merritt	Seley	Roppe	Papke
Consent Agenda as Presented	PASSED	Y	-	Y	Y	Y	Y	Y
Intent to Award the Purchase of Aviation Fuel Service to Eastern Aviation	PASSED	Y	-	Y	Y	Y	Y	Y
Intent to Award 2015 Grind and Inlay Project to Knife River of Bend, Oregon for \$271,548.05	PASSED	Y	-	Y	Y	Y	Y	Y
Ordinance No. 1216 – Granting an Electric Utility Franchise and General Utility Easement to PacificCorp ( <b>SECOND READING</b> )	PASSED	Y	-	Y	Y	Y	Y	Y

**Public Records Disclosure**

Under the Oregon public records law, all documents referred to in this session are available at the City's website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)