

Telephonic Meeting Procedure

Staff: *Start recording*

Roll Call – Planning Commissioners, then Staff, Agency representatives, Applicant and any Public requests.

PC - Marty Bailey
Corey Engstrom
Bob Orlando
Ron Cholin
Priscilla Smith
Erika Montgomery
Jason York

Agency - ?

Applicant – ?

Staff – Joshua Smith
Casey Kaiser

Public Request - ?

All materials are available on the City of Prineville webpage via a calendar link on this meeting date. A written hearing brief and meeting audio will be available on the City's website accessed through the same link.

The meeting is being conducted through a phone and video conference service with a public call-in only service. The public call in number is available on the posted agenda via the City's website and applicable public hearing notices sent to neighboring properties.

Public hearing – During the public hearing portion of this meeting there are specific times for the applicant to speak, the public to comment and the Commission to deliberate. During the public comment period we will ask if any person wants to testify regarding the subject of the hearing. Please state your name, address and phone number for the record.

Optionally we may call on each phone number individually.

- We will mute the phone lines of those folks who are not staff or Planning Commissioners and the Chair will call the meeting to order and read the meeting procedure.

Chair:

CALL THE MEETING TO ORDER:

I call this meeting of _____ to order. My name is _____, I am the Chairman of the City of Prineville Planning Commission. The Commissions job is to conduct public hearings for the purpose of making land use decisions and/or recommendations according to the ordinances and law of the City of Prineville and the State of Oregon. The Commission may not vary from the adopted laws and ordinances. If a law or ordinance is considered to be unfair or unworkable, there is a process to amend the ordinances. All City land use ordinances must meet minimum standards of the enabling state statutes and administrative rules. All applications being heard tonight are being weighed against the law and ordinance in effect at the time the application was filed.

A copy of the rules of procedure for the hearing, the agenda for tonight's hearing, and copies of the staff reports are available on the City of Prineville webpage via a calendar link for this meeting date. Individuals may request a copy of any of these documents from Planning Staff.

If you wish to testify on the hearing item tonight, either in favor, in opposition or neutral, you will have an opportunity to do so. We will explain this process again when we get to that point in the hearing.

Briefly each item will begin with the staff report and any additional comments since the staff report was written. All staff reports are available to the public 7 days prior to the hearing and are automatically made part of the record.

After staff, any other County, State, or Federal agencies will comment.

The applicant will speak first, followed by public comment in support, then in opposition and finally those who are neutral but have questions.

Testimony from all concerned shall address the applicable law and criteria.

The applicant is given the final rebuttal to address anything that has come up during the hearing.

Failure to provide testimony at this hearing will preclude a person from participating on an appeal to the City Council and the State land use board of appeals after that.

All persons testifying must be recognized by the chair and or staff in this case. Please speak clearly and slow and state your name and address for the record. If you are speaking on behalf of someone else or a group please state who you are representing.

Notice of decision will be mailed to all those who have identified themselves with their name and address.

EXPARTE CONTACT, CONFLICT OF INTEREST, BIAS:

Chair will ask for any conflicts of interest.

Roll Call.

Chair will ask if there are any members of the public on the phone who wish to challenge any member of the Commission on any of the items on the Agenda?

Staff will unmute lines.

PUBLIC HEARING ITEMS:

Staff will now provide an overview and presentation of the first agenda item.