

RESOLUTION NO. 1172
A RESOLUTION ESTABLISHING FEES AND CHARGES FOR THE
CITY OF PRINEVILLE FOR FISCAL YEAR 2011-2012

The Prineville City Council specifically finds that:

WHEREAS, various City Ordinances and state statutes allow the City to establish certain fees by Resolution; and

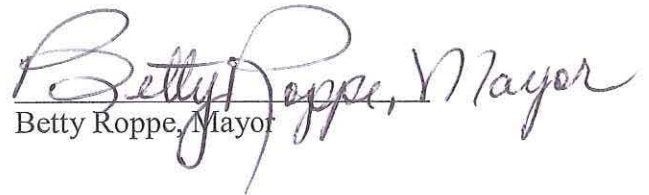
WHEREAS, the City of Prineville desires to establish and recover certain City costs from fees and charges levied in providing City services, products, and regulations; and

WHEREAS, the City Manager has caused review of all City fees and charges and determined the costs of such fees and charges; and

NOW, THEREFORE, it is hereby resolved that the fee and charge schedule attached to this Resolution as Exhibit A is hereby adopted with said fees and charges to be effective July 1, 2011, and continue in effect until modified by the Prineville City Council.

APPROVED BY THE CITY COUNCIL ON THE 28th DAY OF JUNE, 2011,

SIGNED BY THE MAYOR ON THE 28th DAY OF JUNE, 2011.


Betty Roppe, Mayor

ATTEST:


Lisa Morgan, City Recorder

Rate Schedule 11-12			
Exhibit A			
		Base 11-12	
		Charge	Additional Charges / Comments
1.0	Police		
1.1	Police Personnel Outside Services		
1.1.1	Sergeant	73.00	per hour
1.1.2	Officer	61.00	per hour
1.1.3	Reserve officer	31.00	per hour
1.1.4	Vehicle	30.00	per hour
1.2	Diversion Class for Failure to Yield for Pedestrians	43.00	per person
1.3	Copies of Documents/Reports	18.50	minimum 0.60 each additional page (after 8 pages)
1.4	Copies of Tapes	31.00	1 hour minimum 31.00 each additional hour
1.5	Tow Fees	120.00	per vehicle, per incident
1.6	Bicycle License	8.00	per bicycle
1.7	Burn Barrel Permits	31.00	annual permit
1.8	Transient Vendor's License		
1.8.1	Annual License	150.00	
1.8.2	Daily License		
1.8.3	Three Day License	31.00	
1.8.4	Thirty Day License	92.00	
1.9	Social Gaming License	195.00	annual
1.10	Liquor License		
1.10.1	New Application for Permanent License	108.00	
1.10.2	Change of Ownership	80.00	
1.10.3	Annual Renewal of Permanent License	38.00	
1.10.4	Temporary (event)	108.00	
1.10.5	Renewal of Temporary License (Within 18 months after paying initial temporary license fee)		May be reduced to \$38.00 per event under authority and discretion of Chief of Police or his designee.
1.11	Taxicab License	119.00	annual
1.11.1	Additional Vehicle	30.00	
1.12	Administrative Research	60.00	per hour (one hour minimum)
1.13	Alarm Monitoring		
1.13.1	Direct Alarm Monitoring	54.00	
1.13.2	Auto-dial Monitoring	54.00	
1.13.3	Alarm Response Calls		
1.13.3.1	First & Second Response Call	-	
1.13.3.2	Third Response Call	27.00	
1.13.3.3	Fourth Response Call	54.00	
1.13.3.4	Fifth Response Call	81.00	
1.14	Conference Room Rental	15.00	per four hour block
1.14.1	Multimedia/Projector Fees for Conference Room	15.00	per four hour block
1.14.2	Network Access (Internet) for Conference Room	25.00	per day
1.15	Second Hand Pawn Review Fee		
1.15.1	1 to 25 Items	27.00	
1.15.2	Anything Over Initial 25 Items	27.00	
		Base 11-12	
2.0	Community Development	Charge	Additional Charges / Comments
2.1	Site Plan Review		
2.1.1	Residential		
2.1.1.1	1-2 units	113.00	
2.1.1.2	Multi-family (3-4 units)	330.00	
2.1.1.3	Mobile Home in Park	75.00	
2.1.1.4	Non Dwelling Addition	84.00	
2.1.1.5	Dwelling Addition	84.00	
2.1.2	Commercial		
2.1.2.1	Use Change	147.00	
2.1.3	New Construction		
2.1.3.1	1 - 20,000 sqft.	1,138.00	
2.1.3.2	20,001 - 50,000 sqft.	1,560.00	
2.1.3.3	50,001 - 100,000 sqft.	1,935.00	
2.1.3.4	100,001 - 200,000 sqft.	2,609.00	
2.1.3.5	Each Additional 100,000 sqft. over 200,000 sqft.	721.00	
2.1.4	Industrial		
2.1.4.1	0 - 10,000 sqft.	1,138.00	
2.1.4.2	10,001 - 50,000 sqft.	1,560.00	
2.1.4.3	50,001 - 200,000 sqft.	1,935.00	
2.1.4.4	Each Additional 100,000 sqft. over 200,000 sqft.	721.00	
2.1.5	Expansion of Existing Approved Outright Use < 25%	50% of fee listed above	
2.2	Conditional Use Permits (plus hearing fee if required)		
2.2.1	Residential		
2.2.1.1	1-2 Family	206.00	plus 200.00 if hearing required
2.2.1.2	Multi-family	1,365.00	
2.2.1.3	Mobile Park	2,936.00	
2.2.1.4	Use Change	386.00	
2.2.2	Commercial		
2.2.2.1	Use Change	515.00	
2.2.3	New Construction		
2.2.3.1	1 - 20,000 sqft.	1,519.00	
2.2.3.2	20,001 - 50,000 sqft.	2,240.00	
2.2.3.3	50,001 - 100,000 sqft.	3,142.00	

2.2.3.4	100,001 - 200,000 sqft.	4,352.00			
2.2.3.5	Each Additional 100,000 sqft. over 200,000 sqft.	1,030.00			
2.2.4	Industrial				
2.2.4.1	0 - 10,000 sqft.	1,519.00			
2.2.4.2	10,001 - 50,000 sqft.	2,240.00			
2.2.4.3	50,001 - 200,000 sqft.	3,152.00			
2.2.4.4	Each Additional 100,000 sqft. over 200,000 sqft.	1,030.00			
2.2.5	Expansion of Existing Approved Conditional Use < 25%	50% of fee listed above			
2.2.6	Hearings Fee	618.00			
2.3	Other Applications				
2.3.1	Home Occupations	459.00	plus 200.00 if hearing required		
2.3.2	Telecommunications Tower / Co-locate	2,871.00			
2.3.3	Espresso Stands	1,138.00			
2.3.4	Government Non-profit	1,138.00			
2.3.5	Revision/Amendment	75% of new application fee			
2.3.6	Reconsideration	679.00			
2.3.7	Declaratory Ruling	852.00	plus 600.00 if hearing required		
2.3.8	Additional Pre-application Meeting	627.00			
2.3.9	Street Renaming	283.00	plus cost of sign(s)		
2.3.10	Revocable Permit	52.00			
2.3.11	Miscellaneous requests	200.00	plus 200.00 if hearing required		
2.3.12	Other Miscellaneous requests	Charged at actual cost per hour			
2.4	Nonconforming Use Determination				
2.4.1	Administrative	231.00			
2.4.2	Planning Commission	476.00			
2.5	Variance Application				
2.5.1	Major	1,267.00			
2.5.2	Minor	206.00	plus 200.00 if hearing required		
2.5.3	Riparian Adjustment - Single Family/Duplex Residential	360.50			
2.5.4	Riparian Adjustment - Multifamily and Commercial	515.00			
2.6	Sign Permits	3.00	per sqft.		
2.7	Land Partitioning Applications				
2.7.1	Major Partition	3,317.00			
2.7.2	Minor Partition	1,365.00			
2.7.3	Boundary Line Adjustment	515.00			
2.7.4	Lot Consolidation	309.00	plus 100.00 per additional lot		
2.7.5	Final BLA Plat	155.00	60.00 per lot GIS fee (see fee 2.20)		
2.7.6	Final Partition Plat	309.00	60.00 per lot GIS fee (see fee 2.20)		
2.7.7	Final Lot Consolidation Plat	103.00	60.00 per lot GIS fee (see fee 2.20)		
2.8	Subdivisions				
2.8.1	Outline Development Plan 5 Acres or less	7,115.00			
2.8.1.1	Outline Development Plan 5.1 acres or more	7,115.00			
2.8.2	Tentative Plans	2,137.00	plus 22.00 per additional lot		
2.8.3	Tentative Plan Revision	75% of new application fee			
2.8.4	Final Plat	618.00	plus 12.00 per lot & 60.00 per lot GIS fee (see fee 2.20)		
2.8.5	Final Plat Bonding Review and Development Agreements	2,921.00			
2.8.6	Final Plat Extensions	464.00	plus engineering fees for construction drawings		
2.8.7	Final Plat Revision/Amendment	40% of new application fee			
2.9	Comprehensive Plan Amendment				
2.9.1	Comp. Plan Amendment (no UGB)	9,718.00			
2.9.2	Comp. Plan Amendment (UGB)	9,896.00			
2.9.3	Text Amendment (consistent w/intent of Comp Plan)	4,062.00			
2.9.4	Text Amendment (new policy or program)	4,610.00			
2.10	Zoning Ordinance Amendment				
2.10.1	Ordinance Text Amendment	4,062.00			
2.10.2	Minor Ordinance Text Amendment	1,972.00			
2.10.3	Zoning Map Amendment	4,610.00			
2.10.4	Street/Alley Vacation or Dedication	1,100.00			
2.11	Appeals				
2.11.1	To Planning Commission	258.00			
2.11.2	To City Council	1,796.00			
2.12	Administrative Determination				
2.12.1	Written - i.e. Zoning Verifications	15.00			
2.12.2	Space intentionally left blank	-			
2.12.3	Bonding Forms and Review (2% of application fee)	76.00			
2.13	Document Purchase				
2.13.1	Other Document	0.30	per page		
2.13.2	Photocopies/Printed Reports	0.30	per page		
2.13.3	Maps	5.25	minimum (actual costs)		
2.13.4	Fax	2.25	first page plus	1.25	each additional page
2.13.5	Agenda (one year)	27.00	base plus	0.60	per page
2.13.6	Agenda Packets (one year)	265.00			
2.14	Flood Zone Determination				
2.14.1	Written Administrative	15.00			
2.15	Annexation				
2.15.1	Petition to Annex	600.00	plus \$10 per acre		
2.15.2	Other Annexation	600.00	plus \$10 per acre		
2.16	Consortium Agreements w/ Legislative or Quasi judicial changes	Charged at actual cost			
2.17	Public Works Review Fees				
2.17.1	Space intentionally left blank	-			
2.17.2	Water System Analysis (Fire Flow)	1,104.00			
2.17.3	Sewer System Analysis (Capacity)	1,439.00			

2.17.4	Traffic Review Fee	2,266.00	Plus consultant cost	
2.17.5	Water Construction Drawing Review & Approval	1,210.00		
2.17.5.1	Per Lineal Foot	1.00		
2.17.5.2	Per Service	9.00		
2.17.5.3	Per Fire Hydrant	104.00		
2.17.5.4	Per Tee / Valve Assembly	54.00		
2.17.5.5	Per Vault Assembly	269.00		
2.17.5.6	Water Master Plan Improvements	1,976.00		
2.17.6	Water Inspection & As-Builts (8 Hours)	1,045.00		
2.17.6.1	Per Lineal Foot	2.00		
2.17.6.2	Per Fire Hydrant	152.00		
2.17.6.3	Per Service	76.00		
2.17.6.4	As-Built fee	92.00		
2.17.6.5	Additional Hours of Inspection	Per hour		
2.17.7	Sewer Construction Drawing Review & Approval	1,045.00		
2.17.7.1	Per Lineal Foot	1.00		
2.17.7.2	Per Manhole	104.00		
2.17.7.3	Per Service	9.00		
2.17.7.4	Pump Station / Master Plan Improvements	1,976.00		
2.17.8	Sewer Inspection & As-Builts (8 Hours)	1,045.00		
2.17.8.1	Per Lineal Foot	2.00		
2.17.8.2	Per Manhole	152.00		
2.17.8.3	Per Service	20.00		
2.17.8.4	As-Built fee	46.00		
2.17.8.5	Additional Hours of Inspection	Per hour		
2.17.9	Street Construction Drawing Review & Approval	1,950.00		
2.17.9.1	Per Lineal Foot	7.00		
2.17.9.2	Per Catch Basin	313.00		
2.17.9.3	Traffic Control Impacts / Master Plan	4,212.00		
2.17.10	Street Construction Inspection & As-Builts (8 Hours)	465.00		
2.17.10.1	Per Lineal Foot	3.00		
2.17.10.2	Per Catch Basin	76.00		
2.17.10.3	Additional Hours of Inspection	Per hour		
2.17.11	Sidewalk Permit	152.00		
2.17.12	Driveway Permit	76.00		
2.17.13	Utility Street Cut Permit (Base)	182.00		
2.17.13.1	Per sqft.	3.00		
2.17.14	Special Permits and Agreements	Charges will be on a per hour basis		
2.17.15	Pre-application Review	First hour complementary		
2.17.15.1	Each Additional Hour	627.00		
2.17.16	Outside Consultant Review	Actual cost of consultant		
2.17.17	Space intentionally left blank	-		
2.17.18	Space intentionally left blank	-		
2.17.19	Space intentionally left blank	-		
2.17.20	Additional Plan Review (Drawing Time)	109.00		
2.17.21	Additional Inspection time	76.00		
2.17.22	Space intentionally left blank	-		
2.17.23	Space intentionally left blank	-		
2.18	System Development Charges			
2.18.1	Transportation SDC Fees			
2.18.1.1	Single Family Dwelling (1 Peak Hour Trip)	2,948.78		
2.18.1.2	Per Peak Hour Trip* (See Transportation SDC Help Sheet) * Based on Institute of Transportation Engineers Trip Generation Manual	2,948.78		
2.18.2	Water SDC Fees			
2.18.2.1	3/4" Meter (1 EDU) - max. 810 gpd	2,608.03		
2.18.2.2	1" Meter (2.5 EDU) - max. 2025 gpd	6,519.57		
2.18.2.3	1.5" Meter (5 EDU) - max. 4050 gpd	13,039.14		
2.18.2.4	2" Meter (8 EDU) - max. 6480 gpd	20,863.22		
2.18.2.5	3" Meter (16 EDU) - max. 12960 gpd	41,726.45		
2.18.2.6	4" Meter (25 EDU) - max. 20250 gpd	65,197.70		
2.18.2.7	6" Meter (50 EDU) - max. 40500 gpd	130,395.40		
2.18.2.8	Per Additional 810 gallons per day (GPD) over maximum	2,608.03		
2.18.3	Wastewater SDC Fees			
2.18.3.1	3/4" meter (1 EDU) - max. 260 gpd	3,898.73		
	Improvement Fee			
2.18.3.1.1	Treatment expansion	995.74	25.54%	
2.18.3.1.2	Collection improvements	1,403.15	35.99%	
2.18.3.1.3	I & I reduction improvements	233.53	5.99%	
	Reimbursement fee			
2.18.3.1.4	Treatment	1,080.73	27.72%	
2.18.3.1.5	Administration Fee	185.58	4.76%	
	Total Wastewater SDC	3,898.73		
2.18.3.2	1.5" meter (5 EDU) - max. 1,300 gpd	19,530.17	Percentage breakdown above applies to all meter sizes	
2.18.3.3	2" meter (8 EDU) - max. 2,080 gpd	31,248.28	Percentage breakdown above applies to all meter sizes	
2.18.3.4	3" meter (16 EDU) - max. 4,160 gpd	62,496.56	Percentage breakdown above applies to all meter sizes	
2.18.3.5	4" meter (25 EDU) - max 6,500 gpd	97,650.87	Percentage breakdown above applies to all meter sizes	
2.18.3.6	6" meter (50 EDU) - max. 13,000 gpd	195,301.75	Percentage breakdown above applies to all meter sizes	
2.18.3.7	Per Additional 260 gallons per day (gpd) over maximum	3,906.03	Percentage breakdown above applies to all meter sizes	
2.19	Crook County Parks & Recreation SDC Fees	1,887.00		
	Note: Parks & Recreation fees are not regulated by the City of Prineville. Fees are mandated by Crook County and are subject to change.			
2.20	GIS Fee	60.00		
	Note: GIS fees are not regulated by the City of Prineville. Fees are mandated by Crook County and are subject to change.			

		Base 11-12			
3.0	Water Rates & Fees	Charge	Additional Charges / Comments		
3.1	Residential Rates				
3.1.1	Senior Citizen Credit	(3.57)	per month (income must qualify), 24% of base fee		
3.1.2	Monthly water rates (minimum charges)				
3.1.3	3/4" Meter	14.88			
3.1.4	1" Meter	17.78			
3.1.5	1.5" Meter	31.05			
3.1.6	2" Meter	48.04			
3.1.7	3" Meter	65.98			
3.1.8	4" Meter	77.61			
3.1.9	6" Meter	148.77			
3.1.10	Commodity charge	1.55	per unit (100 cubic feet) of water used		
3.1.11	Service Restoration				
3.1.11.1	During Business Hours	25.00			
3.1.11.2	After Business Hours	51.50			
3.1.11.3	After / Unauthorized Use	53.00			
3.2	Commercial & Industrial Rates				
	Monthly Water Rates (minimum charges)				
3.2.1	3/4" Meter	22.65	14 units (1400 cubic feet) included		
3.2.2	1" Meter	27.82	17 units (1700 cubic feet) included		
3.2.3	1.5" Meter	65.33	42 units (4200 cubic feet) included		
3.2.4	2" Meter	97.03	62 units (6200 cubic feet) included		
3.2.5	3" Meter	181.11	116 units (11600 cubic feet) included		
3.2.6	4" Meter	304.01	196 units (19600 cubic feet) included		
3.2.7	6" Meter	569.19	367 units (36700 cubic feet) included		
3.2.8	Commodity Charge	1.55	per unit (100 cubic feet) of water used		
3.2.9	Service Restoration				
3.2.9.1	During Business Hours	25.00			
3.2.9.2	After Business Hours	51.50			
3.2.9.3	After /Unauthorized Use	53.00			
3.2.11	Bulk Water Rates				
3.2.11.1	First 18,000 Gallons	9.71	rate per each 750 gallons used to 18,000 gallons		
3.2.11.2	Additional	8.73	rate per each 750 gallons over 18,000 gallons		
3.2.12	Monthly Standby Fire Protection				
3.2.12.1	2" or Less	14.22			
3.2.12.2	3"	18.12			
3.2.12.3	4"	21.99			
3.2.12.4	6"	29.75			
3.2.12.5	8"	34.27			
3.2.12.6	10" or Above	41.32			
3.2.13	Water Connection				
3.2.13.1	3/4"	504.55	Plus actual cost of meter		
3.2.13.2	1" Meter	574.94	Plus actual cost of meter		
3.2.13.3	1.5" Meter	1,314.16	Plus actual cost of meter		
3.2.13.4	2" Meter	1,584.04	Plus actual cost of meter		
3.2.13.5	3" Meter	2,604.85	Plus actual cost of meter		
3.2.13.6	4" Meter	2,663.51	Plus actual cost of meter		
3.2.13.7	6" Meter	3,754.74	Plus actual cost of meter		
3.3	Water Deposit	40.00			
3.4	Meter Test Fee	85.00			
3.5	Delinquent Fee (Late Fee)	1.50%			
3.6	Penalty Fee (for items sent to lien)	10.00%			
	***Note: The base charge for water service shall apply at all times whether or not the property is occupied. ***				
		Base 11-12			
4.0	Sewer Fees and Charges	Charge	Additional Charges / Comments		
4.1	Residential Rates				
4.1.1	Senior Citizen Credit	(5.81)	per month (income must qualify), 12% of base fee		
4.1.2	Monthly Flat Rate	48.44	per dwelling unit		
4.2	Commercial Rates				
4.2.1	General Service Uses				
4.2.1.1	Monthly Flat Rate	48.44	per dwelling unit		
4.2.2	Large General Service Uses				
4.2.2.1	Flat Rate	118.54			
4.2.2.2	Metered or estimated water usage in excess of 30 units per month (a unit of water is 100 cubic feet)	3.19	per excess unit		
4.2.3	Industrial Use				
4.2.4	Connection Fee	691.22	per EDU		
4.3	Sewer Deposit	100.00			
4.4	Delinquent Fee (Late Fee)	5.00	plus 1.00%		
4.5	Penalty Fee (For items sent to lien)	10.00%			
	***Note: The base charge for sewer service shall apply at all times whether or not the property is occupied. ***				
		Base 11-12			
5.0	Franchise Fees and Other Taxes	Charge	Additional Charges / Comments		
5.1	Transient Room Tax	8.50%			
5.2	Franchise Fees				
5.2.1	Cascades Natural Gas	5.00%			
5.2.2	Crestview Cable	5.00%			
5.2.3	Pacific Power	5.00%			
5.2.4	Prineville Disposal	5.00%			

5.2.5	Qwest	7.00%			
		Base 11-12			
6.0	Administrative Fees and Charges	Charge	Additional Charges / Comments		
6.1	Photocopies/Printed Reports	0.30			
6.2	Fax Charges				
6.2.1	1st Page	2.25			
6.2.2	Each Additional Page	1.25	per page		
6.3	NSF Charges	33.00			
6.4	Notary Fee	5.00			
6.5	Research / Accounting	Actual Cost Incurred			
6.6	Lien Search Fee	25.00			
		Base 11-12			
7.0	City Wide Standard Hourly Billing Rate	Charge	Additional Charges / Comments		
7.1	Multiplier	2.5 x Employee Hourly Pay Rate			