

**RESOLUTION NO. 1532
CITY OF PRINEVILLE, OREGON**

**A RESOLUTION APPROVING A PERSONAL SERVICES AGREEMENT WITH
GSI WATER SOLUTIONS, INC. FOR TECHNICAL WATER RIGHTS AND WATER SUPPLY
RELATED CONSULTING SERVICES**

Whereas, the City of Prineville (“City”) is a member of the Central Oregon Cities Organization (“COCO”).

Whereas, City administers a technical water rights and water supply related consulting services Agreement on behalf of COCO and is reimbursed by COCO members thru a separate Intergovernmental Agreement.

Whereas, City contracted with GSI Water Solutions, Inc. (“GSI”) for the 2021-22 Fiscal Year for consulting services on behalf of COCO for a cost not to exceed \$40,000.00.

Whereas, COCO’s Water Sub-Committee has recommended to the full COCO membership that the consulting services contract with GSI be extended for an additional year for a cost not to exceed \$55,500.00.

Whereas, Consulting services are considered personal services pursuant to City Resolution 1266.

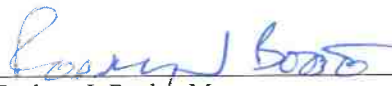
Whereas, GSI has provided the attached material marked as Exhibit A and incorporated herein.

Whereas, City Counsel finds that GSI meets the following applicable criteria as set out in City Resolution 1266, Section 8(C): (1) total costs to the City for delivery of services; (2) expertise of the contractor in the required area of specialty; (3) references regarding prior work done by the Contractor; (4) capacity and capability to perform the work, including any specialized services within the time limitations for the work; (5) educational and professional records; (6) availability to perform the assignment and familiarity with the area in which the specific work is located; (7) timeliness of delivery of service; (8) experience in working with the City; and (9) knowledge of City’s needs and desires related to the contract.

Now, Therefore, the City of Prineville Resolves as follows:

1. That the City Council, serving in its role as the Local Contract Review Board for the City, hereby approves the City entering into a personal services contract with GSI to provide technical water rights and water supply related consulting services, and authorizes the City Manager to execute, on behalf of the City, such contract and any other related documents.

Approved by the City Council this 12th day of July, 2022.



Rodney J. Beebe, Mayor

ATTEST:



Lisa Morgan, City Recorder



DRAFT Scope of Work and Fee Estimate

To: Eric Klann
City of Prineville
On behalf of Central Oregon Cities Organization (COCO)

From: Adam Sussman - GSI Water Solutions, Inc.
541-602-5188; asussman@gsiws.com

Date: June 15, 2022

RE: Consulting Services – COCO Water Subcommittee for Fiscal year 2022/2023

Dear Eric:

GSI Water Solutions, Inc. (GSI) has been providing technical water rights and water supply related consulting services to the Central Oregon Cities Organization (COCO) through the COCO Water Subcommittee for several years. For fiscal year 2021/2022 GSI's efforts were supported directly by COCO members through a contract administered by the City of Prineville. GSI understands that the City of Prineville will administer GSI's contract for these consulting services and the City will be reimbursed by COCO members thru a separate Intergovernmental Agreement.

Over the last year, GSI's efforts have included active participation in the Deschutes Basin Water Collaborative (DBWC), including involvement on multiple technical committees and the Planning Team; communicating COCO's interests to the Oregon Water Resources Department (OWRD) and the Oregon Legislature; participating in technical discussions with OWRD staff regarding groundwater level declines; advocating for the renewal of the Deschutes Basin Groundwater Mitigation Program; building basin capacity through support of new OWRD staff, relationship building and active support of basin grant requests; and supporting the COCO Water Subcommittee members and Co-Chairs. The following scope of work and budget estimate is to continue GSI's support of COCO through fiscal year 2022/2023.

Scope of Work

Water Rights/Water Supply Related Consulting Support

COCO has been a key player in shaping numerous programs and policies in the Deschutes Basin related to municipal water supply. This effort has required on-going effort and coordination through the COCO Water Subcommittee, as well as coordination with several entities in the basin, state and federal agencies, and the Oregon Legislature.

Lots of good work has been done, including development of the Deschutes Basin Groundwater Mitigation Program and its successful implementation. However, on-going effort will be required to protect, maintain, and improve upon the programs in place. As discussed with the COCO Water Subcommittee and the full COCO membership at its May 16, 2022 meeting, over the next year the main areas of focus are:

Deschutes Basin Groundwater Level Declines White Paper – OWRD and basin stakeholders are increasingly concerned about declining water levels in some areas of the basin. The causes and magnitude of the water level declines are varied. Moreover, there is a lot of misunderstanding about the hydrogeologic framework of the basin and the overall context of current/recent water level declines. The outcome of this discussion has a significant bearing on the issuance of new groundwater permits for municipal water supply and the long-term viability of the Deschutes Basin Groundwater Mitigation Program.

GSI will support COCO's interest in this topic by developing a Groundwater Levels White Paper. The goal of the white paper is to provide a thorough technical description of how the groundwater flow system works and to provide context regarding the continued and new use of groundwater for municipal water supply. Once completed the white paper can be used in outreach to decision makers and the public.

Deschutes Basin Groundwater Mitigation Program – As discussed with COCO on several occasions the mitigation program is close to reaching the 200 cfs cap and the program sunset of 2029. The continuation of the mitigation program is a critical issue for COCO members and will be a key focus area in FY 2022/2023.

GSI will support COCO's interest in the mitigation program through on-going engagement with OWRD and basin stakeholders, with an anticipated spike in activity over the next year through an OWRD convened rulemaking process by the newly hired Deschutes Basin Coordinator; engagement with the Oregon Legislature regarding any bills and policy option packages associated with the mitigation program; engagement with the Oregon Water Resources Commission; participation in mitigation related activities such as pilot and permanent mitigation banks; and on-going outreach and education (including as part of the Deschutes Basin Water Collaborative communications committee) regarding the mitigation program.

Basin Wide Collaboration – Deschutes Basin Water Collaborative – COCO has consistently been a leader in basin wide collaboration and in being part of developing solutions to basin-wide water issues. The main forum for basin wide collaboration is currently through participation in the Deschutes Basin Water Collaborative (DBWC).

GSI will support COCO's participation in the DBWC by actively participating in the DBWC and associated committees (planning team, technical, communication, and instream). GSI will also seek out opportunities to strengthen COCO's basin wide collaboration through partnerships with Deschutes Basin Board of Control, Deschutes River Conservancy and other key basin organizations.

Water Management and Conservation – Much attention has been focused on drought, groundwater levels and reservoir levels. While municipal water supplies in the basin are stable there is an increasing need for COCO members to engage in and demonstrate the water conservation activities they are undertaking.

GSI will support COCO by enhancing COCO member interactions and collaboration regarding water management and conservation activities (at a minimum, GSI will convene an annual workshop to share experiences, best practices, etc.). GSI will also use its role on the DBWC communications committee to conduct outreach and education regarding COCO member water management and conservation activities and look for other forums to “get the word out” regarding the stewardship activities being implemented by COCO members.

COCO Water Subcommittee Support – GSI will continue to:

- Assist the COCO Water Subcommittee Chair and elected official representative in planning and convening regularly scheduled water subcommittee meetings;
- Provide water related updates to the full COCO group;
- Provide the COCO Water Subcommittee with brief e-mail updates on mitigation program development, DBWC progress, and other water-related developments in the basin;

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- Attend meetings of Deschutes Basin water groups such as Deschutes River Conservancy, Deschutes Basin Board of Control, and Upper Deschutes Watershed Council, when relevant, to promote COCO's water rights/water supply interests; and,
 - Coordinate and communicate with COCO Water Subcommittee members, Chair, elected official representative, and government affairs consultant.

At the request of the COCO Water Subcommittee Chair or elected official representative, GSI can also undertake other activities not listed here.

Fee Estimate

The level of effort over fiscal year 2022/2023 is difficult to define given the fluid nature of the water rights and water supply issues at play and the uncertainty of the process, schedule and level of effort needed to participate in OWRD's mitigation program review. As a result, GSI's budget estimate of not to exceed \$55,500 is based on an estimate of staff hours, being a total of 331 hours, including 323 hours of technical staff time and 8 hours of administrative support staff time. GSI is not required to provide consulting services beyond this estimated not to exceed budget. To the extent major additional activities are identified beyond the estimated level of effort, GSI will work with the City and the Chair of the COCO Water Subcommittee to amend the scope of work and budget, as requested.

Schedule

We are prepared to begin work upon receiving authorization to proceed. This work will be on-going from July 1, 2022 to June 30, 2023.

Sincerely,
GSI Water Solutions, Inc.

DRAFT

Adam Sussman
Principal Water Resources Consultant

Enclosure – GSI's 2022 fee schedule