

RESOLUTION NO. 1512

A RESOLUTION OF THE CITY OF PRINEVILLE APPROVING A PERSONAL SERVICES AGREEMENT WITH ANDERSON PERRY FOR AN UPDATED TO CITY OF PRINEVILLE'S WATER SYSTEM MASTER PLAN AND WASTEWATER FACILITIES PLAN

Whereas, the City of Prineville ("City") last updated its Water System Master Plan (WSMP) and Wastewater Facilities Plan (WWFP) in 2018; and

Whereas, since the last updates to the WSMP and WWFP, the City of Prineville has seen a significant increase in population; and

Whereas, the City requires an update to the WSMP and WWFP, water and wastewater system development charge methodology reports, and water system and wastewater system industrial user capacity charge reports; and

Whereas, City desires consultant and engineering services for both the WSMP and WWFP update; and

Whereas, City's Council serves as the Local Contract Review Board for the City and pursuant to City Resolution 1266 Section 8(C), may award personal services contracts according to specific criteria that are applicable to the services provided; and

Whereas, Engineering and consulting services are considered personal services pursuant to City Resolution 1266; and

Whereas, the City Council has made the following findings regarding the criteria set out in City Resolution 1266, Section 8(C):

- **Total cost to the City for the delivery of services.** \$305,000.00
 - a. Water system master plan update and associated reports- \$170,000.00
 - b. Wastewater facilities plan update and associated reports- \$135,000.00
- **Expertise of the contractor in the required area of specialty.** Anderson Perry has been in business for more than 45 years and has completed hundreds of water/wastewater system improvements, transportation, and other projects. Anderson Perry is a full-service firm that provides engineering solutions.
- **References regarding prior work done by the Contractor.** The City of Prineville has contracted with Anderson Perry on a variety of past projects including the prior WSMP and WWFP updates in 2018 and 2010 and design of the wastewater treatment plant.
- **Capacity and capability to perform the work, including any specialized services within the time limitations for the work.** Anderson Perry has both the capacity to perform the work in a timeframe acceptable to the City and the capability to perform the work as evidenced by prior plan updates.

- **Educational and professional records, including past records of performance on contracts with governmental agencies and private parties with respect to cost control, quality of work, ability in schedules, and contract administration, where applicable.** Anderson Perry completed the WSMP and WWFP updates in 2010 and 2018, as well as a system development charge methodology report in 2018, and designed the expansion at the wastewater treatment plant. Anderson Perry has always provided quality work at reasonable cost.
- **Availability to perform the assignment and familiarity with the area in which the specific work is located.** Anderson Perry is available to perform the work within a timeframe acceptable to the City and is familiar with the area due to prior work with the City.
- **Timeliness of delivery of service.** In the past, Anderson Perry has delivered services in a timely manner and this project is expected to be delivered in a timeframe acceptable to the City.
- **Experience in working with the City.** The City has contracted with Anderson Perry for prior WSMP and WWFP updates in 2018 and 2010 as well as multiple other projects.
- **Knowledge of City's needs and desires related to the Contract.** Anderson Perry is aware of the City's needs and desires and has submitted two scopes of work, one for the WSMP and one for the WWFP, that all include all desired components.

Now, Therefore, the City of Prineville Resolves as follows:

1. That the City Council, serving in its role as the Local Contract Review Board for the City, hereby approves the City entering into a personal services contract with Anderson Perry to provide consulting and engineering services relating to the update of the Water System Master Plan and Wastewater Facilities Plan.

Approved by the City Council this 22nd day of February, 2022.



 Rodney J. Beebe, Mayor

ATTEST:



 Lisa Morgan, City Recorder