

**RESOLUTION NO. 1350**

**A RESOLUTION OF THE CITY OF PRINEVILLE APPROVING A PERSONAL SERVICES AGREEMENT WITH STEELE ASSOCIATES ARCHITECTS, LLC, TO PROVIDE PERSONAL SERVICES FOR THE PRINEVILLE SENIOR CENTER REHABILITATION PROJECT**

**Whereas**, the City of Prineville (“City”) has determined that, in response to the known growth of the use of the Prineville Senior Center and the continuing aging of that facility as operated by the Prineville Soroptimists (“Soroptimists”), there is a critical need to remodel and renovate said facility in order to provide for its continued use and expansion, and to provide for the public’s health, safety, and welfare; and

**Whereas**, the ability of the community to fund needed remodeling and renovations of said facility with the currently available Community Development Block Grant (CDBG) funds without additional funding requires that value engineering be employed throughout the design and remodeling/renovation processes to ensure that the needed improvements are completed within the available funding limits; and

**Whereas**, City was granted CDBG funds for the repair and/or rehabilitation of the Senior Center; and

**Whereas**, Steele Associates Architects, LLC, (“Steele”) worked with Soroptimists prior to the grant submission, in reviewing building documents, grant application criteria, and analyzed the needed repairs, upgrades, and facility improvements relative to conceptual scope, construction, cost, and project timelines; and

**Whereas**, City desires architectural and engineering services for the design, engineering, preparation of bid documents, bidding services, and construction contract administration services; and

**Whereas**, City’s Council serves as the Local Contract Review Board for the City and pursuant to City Resolution 1266 Section 8(C), may award personal services contracts according to specific criteria that are applicable to the services provided; and

**Whereas**, Architectural and engineering services are considered personal services pursuant to City Resolution 1266; and

**Whereas**, City Counsel finds that Steele meets the following applicable criteria as set out in City Resolution 1266, Section 8(C): (1) expertise of the contractor in the required area of specialty; (2) capacity and capability to perform the work, including any specialized services within the time limitations for the work; (3) availability to perform the assignment and familiarity with the area in which the specific work is located; (4) timeliness of delivery of service; (5) and knowledge of City’s needs and desires related to the contract.

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**Now, Therefore, the City of Prineville Resolves as follows:**

1. That the City Council, serving in its role as the Local Contract Review Board for the City, hereby approves the City entering into a personal services contract with Steele Associates Architects, LLC, to provide architectural and engineering services related to the Prineville Senior Center Rehabilitation Project and authorizes the City Manager to execute, on behalf of the City, such contract and any other related documents.

Approved by the City Council this ~~12<sup>th</sup>~~ day of June, 2018.

  
Betty J. Roppe, Mayor

ATTEST:

  
Lisa Morgan, City Recorder