



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

Full Annotated Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief June 12th, 2018

Council Members Present:

Betty Roppe
Teresa Rodriguez
Jason Beebe
Gail Merritt

Jeff Papke
Dean Noyes

Council Members Absent

Steve Uffelman

Additions to the Agenda

Eric Klann, Public Works Director explained the Barnes Butte Elementary 1st grade curriculum and how they combined math, science and english all into a storyline tied to the wetlands and wrote a song about it. Some of the first graders are here to perform that song for council this evening on the plaza.

Consent Agenda

- A. Regular Meeting Brief 5-22-18
- B. Shell Station (Pack Saddle Snacks) Liquor License – Change in Owner
- C. Soroptomist Neat Repeat Second Hand License Renewal

Councilor Merritt made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

Isreal Sarabia explained that he purchased property here in town and has been denied building permits.

Josh Smith, Planning Director provided council background on the property regarding wetland spot on his property, and that Mr. Sarabia has not submitted any applications / proposals to the city.

No one else came forward.

Council Business

A. DSP Grant Reimbursements Request– Josh Smith

Mr. Smith presented the staff report which included before and after pictures of the projects. Two projects had to be pushed out to next budget year because of permit delays and availability of electrician.

Councilor Rodriguez made a motion to approve the DSP grant reimbursement request. Motion seconded. No discussion on motion. Motion carried.

Staff Reports and Requests:

A. Manager’s Report – Steve Forrester

Mr. Forrester reported: Upcoming council vacancies have been posted and candidate packets are available; Elm Street design bids were opened and were very close in grading so there will be interviews to select a company; all public works projects are out to bid; welcome Casey Kaiser who started work with the city Monday; planning is very busy with multiple housing inquiries; the splash pad project is underway; and there is an airbase design meeting tomorrow.

B. Committee Reports

Nothing to report.

Ordinances:

A. Ordinance No. 1240 – An Ordinance Adding Chapters 53.10 – 53.70 to the Prineville City Code (SECOND PRESENTATION) – Mike Kasberger

Mike Kasberger, Assistant City Engineer asked if there were any questions since the first presentation.

There were no questions.

Councilor Noyes made a motion to approve Ordinance No. 1240 for the second presentation. Motion seconded. No discussion on motion. All in favor motion carried.

Resolutions:

A. Resolution No. 1350 – Approving a Personal Services Agreement with Steele and Associates Architects, LLC. To Provide Personal Services for the Prineville Senior Center Rehabilitation Project– Jered Reid / Andrew Spreadborough

Mr. Spreadborough, Grant Administrator provided the background information regarding this resolution, explaining that the project is moving forward and we are at the point to where we need to bring on the architect and engineer.

Jered Reid, City Attorney provided the legal findings and criteria.

Councilor Papke made a motion to approve Resolution No. 1350. Motion seconded. No discussion on motion. All in favor, motion carried.

B. Resolution No. 1351 – Authorizing to Enter Into An IGA Agreement with Central Oregon Intergovernmental Council (COIC) Support for Prineville Downtown Revitalization Vision and Action Plan – Josh Smith

Mr. Smith presented the staff report explaining that the DSP Committee had looked at this and they would like to do a more focused assessment this time.

There were no questions.

Councilor Beebe made a motion to approve Resolution No. 1351. Motion seconded. No discussion on motion. All in favor, motion seconded.

Visitors Appearances and Requests:

No one came forward.

Councilor Papke informed council that they went through the entire process to hire a 4-H agent, then was informed by the state that they would not fund the position.

Councilor Beebe talked about the 3rd graders that toured city hall and thanked Jennifer Whitmeyer for all of her assistance through that.

Meeting adjourned to Executive Session pursuant to ORS 192.660 (2)(e) – Real Property Negotiations at: 7:22 P.M.

Mayor Roppe read the executive session script into the record.

Meeting reconvened to open session at 7:52 P.M.

Councilor Papke made a motion to move ahead on the Meadow Lakes project with due diligence and neighborhood meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned 7:53 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Rodriguez	Beebe	Merritt	Noyes	Papke	Roppe
Consent Agenda as Presented	PASSED	-	Y	Y	Y	Y	Y	Y
DSP Grant Reimbursements Request	PASSED	-	Y	Y	Y	Y	Y	Y
Ordinance No. 1240 – An Ordinance Adding Chapters 53.10 – 53.70 to the Prineville City Code (SECOND PRESENTATION)	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1350 – Approving a Personal Services Agreement with Steele and Associates Architects, LLC. To Provide Personal Services for the Prineville Senior Center Rehabilitation Project	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1351 – Authorizing to Enter Into An IGA Agreement with Central Oregon Intergovernmental Council (COIC) Support for Prineville Downtown Revitalization Vision and Action Plan	PASSED	-	Y	Y	Y	Y	Y	Y
Move Ahead on the Meadow Lakes Project with Due Diligence and Neighborhood Meeting	PASSED	-	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings