



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**August 18, 2025**

**Council Members Present:**

Scott Smith  
Marv Sumner

Shane Howard  
Jerry Brummer

**Council Members Absent**

Janet Hutchison  
Steve Uffelman  
Jason Beebe

**1. Select Presiding Council Member for 8-12-2025 Council Meeting – Jered Reid**

**Councilor Brummer made a motion to nominate Councilor Marv Sumner to preside over the meeting. Motion seconded. All in favor, motion carried.**

Councilor Sumner took the chair to preside.

**Additions to the Agenda**

None.

**Consent Agenda**

2. Regular Meeting Brief 7-22-2025
3. Dad's Place Change in Ownership Liquor License

**Councilor Howard made a motion to approve the consent agenda as presented. Motion seconded. No discussion on the motion. All in favor, motion carried.**

**Visitors, Appearances, and Requests**

4. Limited to Three (3) Minutes Per Person

Jered Reid, City Attorney, explained that the three (3) minute limit is for visitors and appearances only and does not apply to public hearings.

Pam Tano, Elm Street, Prineville resident, thanked Council for hearing concerns and knows it is a lot of work for Councilors. Ms. Tano talked about the resolution on the agenda and public records.

No one else came forward.

### **Council Presentations**

None.

### **Ordinances:**

None.

### **Council Business:**

#### **5. Intent to Award 2026 Patrol Vehicle Purchase & Equipment Upgrades – Chief Profio**

Chief Profio presented his staff report, adding that all the vehicles will be marked. There will be two different contracts, one for the purchase of the vehicles and one for upgrading the new vehicles, and is asking Council to approve the two contracts.

There were discussions regarding having to keep police vehicles running at all times while in service to keep all of the equipment on.

Mr. Reid explained that this will require two separate motions to be made.

**Councilor Brummer made a motion to approve the intent to purchase six (6) new patrol vehicles to Kendall Ford of Bend in the amount of \$281,025.06. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Councilor Smith made a motion to approve contracting with Wireworks LLC to upgrade the city vehicles. Mr. Reid recommended clarification of the motion. Motion seconded. No further discussion on the motion. All in favor, motion carried.**

#### **6. Intent to Renew GSI Water Rights Consulting Contract for FY 25/26 – Casey Kaiser**

Casey Kaiser, Assistant City Manager / Public Works Director, presented the staff report and went through all the services that GSI provides to the city. The city has a complex water portfolio. There is a slight increase to the contract fee for additional services that will be required in the well field this fiscal year.

Councilor Brummer added that we have been working with GSI for about 20 years now, and they are probably the most respected in the state.

**Councilor Brummer made a motion to approve the contract with GSI for Water Rights Consulting Services for FY 25/26. Motion seconded. No discussion on the motion. All in favor, motion carried.**

**Staff Reports and Requests:**

**7. City Manager's Report – Steve Forrester**

Mr. Forrester presented his manager's report highlighting the activity of each department. Mr. Forrester explained the importance of each of the department's activities and how they extend the life of city assets and saves money.

Councilor Brummer congratulated Zach Lampert, PGA Head Golf Pro / Meadow Lakes Facility Manager, on his achievement.

Councilor Smith asked about CV International and whether they will be using existing buildings. Josh Smith, Planning Director, explained that they have already broken ground and will be building in phases.

There were no further questions.

**Council Reports**

No reports.

**Ordinances:**

**8. Ordinance No. 1302 – Adopting Changes to Prineville Code Section 93.59 – Parking (FIRST PRESENTATION) - Jered Reid**

Mr. Reid explained that this is the first presentation, and it will have a second presentation if passed. Mr. Reid added that he added an exemption for unloading and loading RV's based on Council discussions at the last meeting. The city receives numerous complaints surrounding living in RV's. Mr. Reid provided additional background information.

Officers Kathryn Bottoms and Andy Person stated they are in support of this ordinance and went through a PowerPoint presentation. They highlighted what the warning letter would look like and showed photos of how many RV's and trailers are currently in the ROW that they were able to find in just a few minutes. If these ordinances (parking and towing) pass, a big component will be educational outreach, which they currently do, but will do even more. They continued with other current issues they face, such as the ability to tow the larger vehicles and the space to store them.

Discussions continued regarding living in RV's being a land use issue and requires judicial action to remedy that. How these ordinances will help the public works department as well, and the effects on safety.

**Councilor Howard made a motion to approve the first presentation of Ordinance No. 1302. Motion seconded. No discussion on motion. All in favor, motion carried.**

**9. Ordinance No. 1303 – Adding Chapter 74 to the Prineville City Code Towing Ordinance (FIRST PRESENTATION) – Jered Reid**

Mr. Reid explained that he had wanted to do this earlier in the year; however, he had to focus on other things.

This ordinance will add a chapter for towing and will supplement the previous ordinance based on statewide initiatives.

**Councilor Smith made a motion to approve the first presentation of Ordinance No. 1303. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Resolutions:**

**10. Resolution No. 1630 – Authorizing Policy for Streaming & Archiving City Meetings – Jered Reid**

Mr. Reid provided the background information for the resolution, and that this will actually allow for watching Council meetings. Mr. Reid explained how archiving works and what that means.

There were discussions regarding the difference between public hearings and visitors and appearances.

Councilor Howard talked about a local publication that made it appear as though Council didn't want to have video of Council meetings, when all of Council actually supported this.

**Councilor Smith made a motion to approve Resolution No. 1630. Motion seconded. No discussion on motion. All in favor, motion carried.**

Mr. Reid added that this will be available at the next meeting.

**Visitors, Appearances, and Requests:**

No one came forward.

**Adjourn**

**Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 6:48 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Brummer	Howard	Hutchison	Smith	Sumner	Uffelman
Consent Agenda as Presented	PASSED	-	Y	Y	-	Y	Y	-
Motion to approve the intent to purchase six (6) new patrol vehicles to Kendall Ford of Bend in the amount of \$281,025.06	PASSED	-	Y	Y	-	Y	Y	-
Motion to approve contracting with Wireworks LLC to upgrade the city vehicles	PASSED	-	Y	Y	-	Y	Y	-
Motion to approve the contract with GSI for Water Rights Consulting Services for FY 25/26	PASSED	-	Y	Y	-	Y	Y	-
Ordinance No. 1302 – Adopting Changes to Prineville Code Section 93.59 – Parking <b>(FIRST PRESENTATION)</b>	PASSED	-	Y	Y	-	Y	Y	-
Ordinance No. 1303 – Adding Chapter 74 to the Prineville City Code Towing Ordinance <b>(FIRST PRESENTATION)</b>	PASSED	-	Y	Y	-	Y	Y	-
Resolution No. 1630 – Authorizing Policy for Streaming & Archiving City Meetings	PASSED	-	Y	Y	-	Y	Y	-
Adjourn Meeting	PASSED	-	Y	Y	-	Y	Y	-

**Public Records Disclosure**

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio, and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings>.