



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**March 26, 2024**

**Council Members Present:**

Marv Sumner  
Jason Beebe  
Gail Merritt

Steve Uffelman  
Scott Smith  
Shane Howard  
Janet Hutchison

**Council Members Absent**

None.

**Additions to the Agenda**

Postpone Ordinance No. 1289 and addition to Consent Agenda for a liquor license change in ownership license.

**Consent Agenda**

1. Regular Meeting Brief March 12-2024
2. Initiative Brewing, LLC – Change in Ownership & Additional Privilege Liquor License

**Councilor Howard made a motion to approve consent agenda as amended. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances and Requests**

**3. Ceremonial Swear In – Officer Zarom Bruce – Interim Chief Wilson**

Interim Chief Wilson introduced Officer Zarom Bruce explaining that he will begin the DPSST Academy on April 1<sup>st</sup> for 16 weeks, then undergo an additional 16 weeks of training when he returns home. Interim Chief Wilson introduced the rest of Officer Bruce's family, with the exception of his mother. His mother was delayed for arrival by 10 minutes.

The oath was postponed until Officer Bruce's mother could be present.

**Council Presentations**

4. **Airport Intergovernmental Agreement (IGA) Presentation** – Andy Parks

Andy Parks, Interim Crook County Administrator went through a power point presentation that highlighted the features, recent activity, future activity and the history of the airport operations under an IGA since 2011.

Mr. Parks went through airport financial assumptions through FY 2028, and talked about the proposed IGA that will come to Council at their next meeting for consideration.

There were no questions.

**Ceremonial Swear In – Officer Zarom Bruce – Interim Chief Wilson  
(CONTINUED)**

Officer Bruce and wife Kristin came forward. Interim Chief Wilson administered the Oath and had his badge pinned by his wife.

**Council Business**

**5. Intent to Award 2024 Spring Paving Project – Casey Kaiser**

Casey Kaiser, Public Works Director presented the staff report.

There was discussion regarding the Fairground Road which is in the city’s jurisdiction.

No further discussion.

**Councilor Uffelman made a motion to approve the intent to award 2024 Spring Paving Project to Owens Asphalt, LLC in the amount of \$149,500.00. No discussion on motion. All in favor, motion carried.**

**6. Reading of a Proclamation – International Dark Skies Night – Mayor Beebe**

Mayor Beebe read the proclamation into the record.

**Staff Reports and Requests:**

**7. City Manager’s Report– Steve Forrester**

Steve Forrester, City Manager went through highlights for each department.

There were no questions or comments.

**Committee Reports**

Moved to after resolutions.

**Ordinances:**

- 8. Ordinance No 1289 – Amending the Prineville Zoning Map and Comprehensive Plan Map to Reconcile Discrepancies Between the Two Maps (FIRST PRESENTATION) – Josh Smith**

**This has been postponed.**

**Resolutions**

- 9. Resolution No 1590 – To Approve the Establishment of a School Support Fee of 15% - Kelsey Lucas**

Kelsey Lucas, Prineville / Crook County EDCO Manager presented the background information explaining that the school voted for the least amount of 15%.

There were discussions regarding the purpose of this resolution and that it is mandated by the state, the extra administration time for the schools to track and report even though it doesn't provide any benefit to the schools. Any excess funds collected by the state from the school support fee of 15% will be deducted from the per student funds they currently receive so it would be a wash with no extra funds distributed to the schools.

The state is still early on in the rules, so it is unknown at this time what the state intends on doing with the extra 15% they will be gaining and deducting from the schools regular per student revenue calculation. Ms. Lucas will follow up with that information when it becomes available.

**Councilor Sumner made a motion to approve Resolution No 1590. Motion seconded. All in favor. Councilor Uffelman stated he would like to vote no, but is not going to and he will vote yes. Anyone opposed, other than the ones that voted aye? No further discussions. Passes unanimously.**

**Committee Reports**

Councilor Hutchison provided an Ochoco Forest Collaboration meeting update stating that Chris Gannon from the Crooked River Watershed Council visited their meeting. They also had a presentation on the Western Beaver and their favorite food. Work continues on the wildfire crisis strategy, Coral Flat environmental analysis, Mill Creek environmental analysis, and tree mortality.

Councilor Uffelman went to Washington state for an Energy Facility Siting Council meeting. He met a solar gentleman there that came to visit to discuss the possibility of a community solar project that could potentially help people that don't have ideal conditions to access solar power for their homes.

There were no further reports.

**Visitors, Appearances and Requests:**

No one came forward.

**Adjourn**

**Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 6:53 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Howard	Hutchison	Merritt	Smith	Sumner	Uffelman
Consent Agenda as amended	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion to approve the intent to award 2024 Spring Paving Project to Owens Asphalt, LLC in the amount of \$149,500.00.	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No 1289 – Amending the Prineville Zoning Map and Comprehensive Plan Map to Reconcile Discrepancies Between the Two Maps <b>(FIRST PRESENTATION)</b>	POSTPONED	-	-	-	-	-	-	-
Resolution No 1590 – To Approve the Establishment of a School Support Fee of 15%	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .