



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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<http://cityofprineville.com/meetings/>

City Council Meeting Brief  
July 25, 2023

**Council Members Present:**

Shane Howard  
Gail Merritt  
Scott Smith  
Marv Sumner

**Council Members Absent**

Janet Hutchison  
Jason Beebe  
Steve Uffelman

**1. Ceremonial Sear-In of Councilor Marv Sumner – Steve Forrester**

Mr. Forrester administered the Oath of Office to Councilor Marv Sumner.

Councilor Sumner took his seat with the rest of the Council.

**Additions to the Agenda**

To make a motion to elect a chair to lead the Council meeting since the Mayor and Council President Uffelman are absent.

**Councilor Smith made a motion to elect Councilor Merritt as the Council Chair for this meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Consent Agenda**

2. Regular Meeting Brief 7-11-2023
3. PD Property Conversion

**Councilor Smith made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.**

**Visitors, Appearances and Requests**

No one came forward.

**Council Presentations**

None.

**Council Business**

**4. Reading of a Proclamation – July Parks & Recreation Month**

Council Chair Merritt read the proclamation into the record and presented it to Mr. Steve Waring, Crook County Parks & Recreation Executive Director.

Mr. Waring came forward and thanked the Council for passing the reading and spoke of the great collaboration Parks & Recreation has with the city and county.

**Staff Reports and Requests:**

**5. City Manager’s Report– Steve Forrester**

Steve Forrester, City Manager presented his report highlighting recent activities in all departments.

Mr. Forrester asked Matt Wiederholt, Railroad Manager to come forward and provide a Railroad update.

Mr. Wiederholt provided a project update stating that there are some significant projects coming up. He is trying to find all the pieces needed for the projects and reaching as far as Illinois. Last time that the tamping and rail replacement or maintenance has been done was in 2009. They will be going out to bid now that the pieces are starting to come in. Mr. Wiederholt explained that he finally found the steel beams needed to replace old wooden beams in the McKay Creek bridge. They were able to find them in Seattle and cost about \$11,000 each not including shipping. Once completed, the bridge will have about a 75-80 year life span.

Council Chair Merritt commented on the nice article in the paper on the Wetland volunteers.

There were no questions.

**Committee Reports**

There were no reports.

**Ordinances:**

**6. Ordinance No. 1287 – Zayo Franchise Extension– (FIRST PRESENTATION) –  
Jered Reid**

Jered Reid, City Attorney provided the background information explaining that we are simply extending the ordinance we already have with them that is set to expire. Zayo is exercising their option to renew Ordinance No. 1244 and we have not had any problems with them. Since Zayo does not generate revenue, their franchise fee is based by the foot for fiber installed.

There were no questions.

**Councilor Smith made a motion to approve Ordinance No. 1287 for its first presentation. Motion seconded. No discussion on motion. All in favor, motion carried.**

There were no questions.

**7. Executive Session Pursuant to ORS 192.660 (2)(f) – Jered Reid**

Mr. Reid read the executive session script into the record and dismissed everyone from the room that was not named. There was a caller on the line who did not identify themselves after several requests to do so, so the line was disconnected.

**Meeting adjourned to executive session at 6:25 P.M.**

**Meeting reconvened to regular session at 6:39 P.M. and the doors were opened.**

**Resolutions**

**8. Resolution No. 1572 – A Resolution Revoking Resolution No. 1571– Jered Reid**

Mr. Reid explained that this resolution simply rescinds Resolution No. 1571.

**Councilor Smith made a motion to approve Resolution No. 1572. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances and Requests:**

No one came forward.

**Adjourn**

**Councilor Howard made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 6:42 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Howard	Hutchison	Merritt	Smith	Sumner	Uffelmann
Motion to elect Councilor Merritt as the Council Chair for this meeting	PASSED	-	Y	-	Y	Y	Y	-
Consent Agenda	PASSED	-	Y	-	Y	Y	Y	-
Ordinance No. 1287 – Zayo Franchise Extension– <b>(FIRST PRESENTATION)</b>	PASSED	-	Y	-	Y	Y	Y	-
Adjourn Meeting	PASSED	-	Y	-	Y	Y	Y	-

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .