



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**September 12, 2023**

**Council Members Present:**

Shane Howard  
Marv Sumner  
Jason Beebe

Steve Uffelman  
Gail Merritt  
Scott Smith

**Council Members Absent**

Janet Hutchison

**Additions to the Agenda**

None.

**Consent Agenda**

1. Regular Meeting Brief 8-22-2023
2. Annual Liquor License Renewals
3. The Patio Tap Room Liquor Application
4. Shearers Beer & Smokes Liquor Application

**Councilor Sumner made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.**

**Visitors, Appearances and Requests**

No one came forward.

**Council Presentations**

None.

**Council Business**

5. Reading of a Proclamation – Constitution Week – Mayor Beebe

Mayor Beebe read the proclamation into the record and presented it to Daughter of the American Revolution Member Michelle Douthit.

Ms. Douthit brought a flyer for an upcoming event for Constitution Week. The Crook County Library has a Constitution Week display and then talked about the purpose of their organization.

#### **6. Amendment to Fairmont Area Waterline Project – Casey Kaiser**

Casey Kaiser, Public Works Director presented the staff report explaining that they found two significant leaks on the last of the remaining wooden pipes that tie into the Fairmont area project. SMAF is already on site for this project and can replace these lines without additional mobilization charges and complete within the same time frame.

**Councilor Uffelman made a motion to approve the amendment for additional work to SMAF Construction LLC for the Fairmont Area Waterline Project. Motion seconded. No discussion on motion. All in favor, motion carried.**

#### **Staff Reports and Requests:**

#### **7. City Manager's Report– Steve Forrester**

Steve Forrester, City Manager explained he was switching his report up a bit and called Shane Wilson up.

Lt. Wilson provided an update on Public Safety.

Matt Wiederholt provided a Railroad update and talked about the five-year contract with H & S for maintenance. Mr. Wiederholt explained that he usually buys his materials needed for upcoming projects at the end of the year to have on hand. The Railroad went out to bid again in August for another five-year contract and only received one bid from H & S, but they have worked with them for a couple of decades. They had an increase of 25% due to all of their expenses increasing.

Mr. Forester continued with the rest of his report.

Councilor Merritt commented that she was amazed at how clean the bike event people left the Barnes Butte Recreation Area.

There were no questions.

#### **8. Meadow Lakes Project Update – Zach Lampert**

Zach Lampert, Golf Professional gave an update on the parking lot project. He explained that if we try to cram it in this late in the year that we may not even get any bids. We are pushing out to the spring to do with some upcoming street paving projects.

Discussions continued regarding night paving not working in a residential area, paving in sections to help minimize impact and hopefully not having to close Meadow Lakes and that it should only be a one-day job.

### **Committee Reports**

Councilor Merritt attended a COIC meeting last week where it focused mostly on COIC's vision for the future.

Mayor Beebe had a conversation with Councilor Hutchison who said she would like to hear about any of the events that Council also attend during the Committee Reports.

There were no other reports.

### **Ordinances:**

None.

### **Resolutions**

None.

### **Visitors, Appearances and Requests:**

No one came forward.

### **Adjourn**

**Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 6:33 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Howard	Hutchison	Merritt	Smith	Sumner	Uffelman
Consent Agenda	PASSED	Y	Y	-	Y	-	Y	Y
Motion to approve the amendment for additional work to SMAF Construction LLC for the Fairmont Area Waterline Project	PASSED	Y	Y	-	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	-	Y	Y	Y	Y

## Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .