



CITY OF PRINEVILLE
Regular Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

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City Council Meeting Brief
August 8, 2023

Council Members Present:

Shane Howard
Scott Smith
Marv Sumner
Janet Hutchison
Jason Beebe
Steve Uffelman

Council Members Absent

Gail Merritt

Additions to the Agenda

Remove Item # 11 – Resolution No. 1573 to a later date.

Consent Agenda

1. Regular Meeting Brief 7-25-2023
2. Annual Liquor License Renewals

Councilor Howard made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests

No one came forward.

Council Presentations

3. **ODOT Update & Cooperative Utility Agreement with ODOT Discussion – Casey Kaiser**

Casey Kaiser, Public Works Director provided background information explaining that the city has agreements with ODOT that the city is responsible for removing any city owned infrastructure that conflicts with ODOT projects. The staff would like to minimize the amount of

disruptions along Third Street. ODOT is going out to bid to have project move forward and the city would like to include a portion of city conflicts into the ODOT bid and the city will pay for that portion.

Mr. Kaiser explained that ODOT will already have crews on site mobilizing and it would be less expensive to have them do it and would eliminate the need for the city to shut down Third Street and then have ODOT come in for their project shutting it down again.

Abbey Discoll with ODOT went through the project overview. She explained that they were able to find extra funding for ADA improvements and fill in the funding gap. Ms. Driscoll went over the storm water facility addition at Claypool, streetscaping and bulb outs in sidewalks.

Discussions continued regarding one-way couplets, the new traffic lights being interconnected and synced, cameras and running red lights, and issuing traffic tickets. These will not be those kinds of cameras.

Ms. Driscoll said that they just completed new traffic lights in Bend and it is amazing how much more efficiently they work.

Ms. Driscoll explained that it will take some time to get all of the materials in for the project and went through some of the traffic impacts. They will mainly be just lane shifts and some sidewalk closures. The project will be done in segments, so they can get in and out with minimal construction impacts.

Council had a nod of heads that they are in favor of moving forward with a resolution at the next meeting.

Council Business

4. Consideration of Council Contribution to NeighborImpact – Sponsor Councilor Hutchison

Jeff Rola, Program Development Manager of NeighborImpact came forward explaining that NeighborImpact has a service area the size of New Jersey and went over some of their other services they offer.

Mr. Rola said they are making this request to all of the cities because the need is acute and immediate. They are delivering more food than they ever had and are running out within 45 minutes. They are requesting \$5,000 from the city.

Discussions continued regarding this being a community responsibility not a city responsibility, the funding remaining in Prineville, this is expected to be a one time ask and is a unique situation because of the legislature walking out this last session. The funding that they normally get didn't come through with the last-minute state budget passing.

Councilor Hutchison said she supports this request.

Councilor Hutchison made a motion to contribute \$7,000 rather than \$5,000. No second on motion. Motion failed.

Councilor Hutchison made a motion to contribute \$6,000. No second on motion. Motion failed.

Mayor Beebe explained that he also feels this is a community responsibility, though he knows that there is a need and wants to be sure that if this is passed that it goes to the Crook County residents.

Councilor Uffelman made a motion to approve a \$5,000 contribution to NeighborImpact. Motion seconded. No discussion on motion. All in favor, motion carried.

5. Appointment of Bill Anderson to the Railroad Committee – Matt Wiederholt

Matt Wiederholt, Railroad Manager presented the staff report. Committee members strongly recommend Bill Anderson and can attest to the skills he can bring to the committee.

Mayor Beebe stated he has heard nothing but good things about Mr. Anderson.

Discussions continued regarding the committee wanting someone with financial background, Mr. Anderson being very active in EDCO and the level of commitment the committee would get from him.

Mr. Wiederholt explained there is a variety of people on the committee and they are very driven for their own industry and there is a lot of diversity in this very active group.

Mayor Beebe made the appointment of Mr. Anderson to the Railroad Committee.

6. Consideration of a Proclamation – Constitution Week September 17-24 – Sponsor Mayor Beebe

Mayor Beebe explained that this is a proclamation we have done every year and feels very passionate about it.

Councilor Smith made a motion to approve the Constitution Week September 17-24 Proclamation. Motion seconded. No discussion on motion. All in favor, motion carried.

7. Consideration of a Proclamation – Vietnamese Heritage & Freedom Flag – Sponsors Mayor Beebe/ Councilor Sumner

Mayor Beebe talked about the American Vietnamese history and about one of his closest friends that was part of that relocation in 1975. Mayor Beebe went to school with 3 of the 5 children of the family and they have been productive citizens since they arrived.

Councilor Sumner talked about the information he had discovered and listed all of the cities that have passed this proclamation including the state when Governor Kulongoski was in office. Councilor Sumner feels this is very deserving.

Councilor Howard made a motion to approve the Vietnamese Heritage & Freedom Flag Proclamation. Motion seconded. No discussion on motion. All in favor, motion carried.

Staff Reports and Requests:

8. City Manager's Report– Steve Forrester

Steve Forrester, City Manager presented his report highlighting recent activities in all departments.

There were questions regarding ingress & egress on the mobile home development.

There were no other questions.

9. Legislative Update – Caroline Ervin

Caroline Ervin, Capital Projects Manager went through a power point presentation that highlighted the 2023 legislation on enterprise zone exemption and strategic investment program as well as bills that we were successful in and not successful in.

There were no questions.

Councilor Smith thanked Mrs. Ervin for representing the city and giving us a report.

Committee Reports

There were no reports.

Ordinances:

10. Ordinance No. 1287 – Zayo Franchise Extension– (SECOND PRESENTATION) – Jered Reid

Jered Reid, City Attorney explained the passing date was changed from July to August and this will extend the franchise for an additional five years. There are no other changes

There were no questions.

Councilor Hutchison made a motion to approve Ordinance No. 1287 for its second presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions

11. Resolution No. 1573 – Authorizing Development Agreement Between City and Apple Inc. – Jered Reid

Removed from agenda to a later date.

Visitors, Appearances and Requests:

No one came forward.

Mr. Reid read the Executive Session Script into the record Pursuant to ORS 192.660 (2)(i) & 192.660 (8) – Evaluation Performance of an Officer, Employee or Staff Member at 7:15 P.M.

Meeting reconvened to open session at 8:04 P.M.

Councilor Hutchison made a motion to buy out 192 hours of Steve Forrester's vacation time. Motion seconded. Mr. Reid, City Attorney confirmed that was the proper way to make the motion. Discussion regarding the hourly rate. No further discussion. All in favor, motion carried.

Councilor Smith made a motion to authorize the city to fully vest the City Manager in his accrued sick leave. Motion seconded. Discussion clarifying that fully vested meaning 100%. No further discussion. All in favor, motion carried.

Adjourn

Councilor Uffelman made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 8:07 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Howard	Hutchison	Merritt	Smith	Sumner	Uffelman
Consent Agenda	PASSED	Y	Y	-	-	Y	Y	Y
Motion to approve a \$5,000 contribution to NeighborImpact.	PASSED	Y	Y	Y	-	Y	Y	Y
Consideration of a Proclamation – Constitution Week September 17-24	PASSED	Y	Y	Y	-	Y	Y	Y
Consideration of a Proclamation – Vietnamese Heritage & Freedom Flag	PASSED	Y	Y	Y	-	Y	Y	Y
Ordinance No. 1287 – Zayo Franchise Extension– (SECOND PRESENTATION)	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1573 – Authorizing Development Agreement Between City and Apple Inc.	POSTPONED	-	-	-	-	-	-	-
Motion to buy out 192 hours of Steve Forrester’s vacation time	PASSED	Y	Y	Y	-	Y	Y	Y
Motion to authorize the city to fully vest the City Manager in his accrued sick leave	PASSED	Y	Y	Y	-	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	-	Y	Y	Y

Public Records Disclosure

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<https://www.cityofprineville.com/meetings> .