



CITY OF PRINEVILLE
Regular Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

Full Meeting Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief
November 9, 2021

Council Members Present:

Patricia Jungmann
Steve Uffelman
Janet Hutchison
Gail Merritt

Jason Beebe
Jeff Papke

Council Members Absent

Ray Law

Additions to the Agenda

None.

Consent Agenda

1. Regular Meeting Brief 10-26-2021

Councilor Uffelman made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

No one came forward.

Council Presentations

None.

Council Business

2. **Council Meeting Start Time**

Councilor Uffelman explained he would like to start at 6:30 rather than 6:00 especially with work sessions prior to the meeting.

Councilors Papke, Merritt and Jungmann all explained they were flexible either way,

Josh Smith, Planning Director said they have moved Planning Commission meetings to 5:30 PM and like it better early. Staff also prefers starting earlier.

Discussions continued regarding executive sessions and planning workshops strategically. We can schedule work sessions during lighter agendas and can plan it enough ahead of time to where it could be announced when the Council meeting would start later if workshops starting before regular Council meetings went later.

Jered Reid, City Attorney explained the regular session start time should stay constant. Mayor Beebe asked if anyone would like to make a motion to change meeting times back to 6:30 PM. No one made a motion.

3. Council Meetings During Thanksgiving and Christmas Week Discussion – Steve Forrester

Steve Forrester, City Manager provided background information stating that we usually do not meet during a holiday week due to traveling. We are in a position right now to where it doesn't look like anything is going to come up.

Councilor Hutchison made motion not to have second Council meeting in November and December. Motion seconded. No discussion on motion. All in favor, motion carried.

4. Intent to Award Valley Floor Well Project – Mike Kasberger / Eric Klann

Mike Kasberger, Assistant City Engineer presented the staff report explaining that this has been discussed many times before. It involves drilling three wells as an exploratory project. There was one bid received from Webedone DBA Abbas Well and they have done good work in the past. This project was budgeted for.

There were no questions.

Councilor Uffelman made a motion to approve intent to award the Valley Floor Well Project to Webedone DBA Abbas Well Drilling in the amount of \$ 712,130.00. Motion seconded. No discussion on motion. All in favor, motion carried.

Staff Reports and Requests:

5. City Manager's Report– Steve Forrester

Mr. Forrester covered the highlights of his Manager's Report that talked about officer and dispatch hiring being difficult.

Public Works: Scott Smith, Street Supervisor received a Pavement Manager of the Year Award from NW Pavement Management. The Taylor NW President has been in paving for 25 years and complimented Scott.

Railroad has quite a bit of business heading our way,

Meadow Lakes carts have been produced, just haven't shipped yet.

Annual audit going well and should have audited numbers in next week.

City hall will be closed Thursday for Veteran's Day and Chief Dale Cummins will be giving a speech on Thursday.

Eric Klann, Public Works Director and the PW crew have made some big changes. Jake Ziegler, has been promoted to superintendent, Pat Goehring is going to project manager and inspector. For the wastewater manager, Jason Wood has stepped into that position and has been doing it since June or July, and Justin Severance is taking Scott's position when he retires. Orin Libolt used to work for Bend for 23 years and is a Prineville resident. We have a good crew underneath us to move forward.

There were no questions or comments.

6. Quarterly Financial Report – Lori Hooper / Liz Schuette

Lori Hooper, Accounting Manager presented the quarterly financial report that included a power point presentation highlighting each of the city funds.

There were no questions.

Committee Reports

Councilor Merritt attended a Central Oregon Intergovernmental Council (COIC) meeting and provided an overview of all of their various programs. COIC just went through audit and they did okay.

There were no other reports.

Ordinances:

7. Ordinance No. 1271 – Adopting Changes to Prineville Code Chapter 30 Jered Reid / Councilor Papke

Mr. Reid provided the background information and gave an update on the Council Governance Committee meeting held. Mr. Reid referred to the clean version of the committee recommended changes. Mr. Reid explained that we had ordinance out one week prior to meeting to be able to

pass in one presentation if voted on unanimously. However, since handing out the clean version of the code amendments, this will need two presentations.

Mr. Reid provided a brief outline of the recommended changes being made.

Councilor Papke thanked the committee and Mr. Reid for the history. Councilor Papke stated that the changes recommended basically cleaned the code up and clarified ambiguity, contradictions, and also provides cleaner more concise information on how to address council. Councilor Jungmann found some information from other cities on council policy and it really doesn't need to be in the code but it could be a benefit to looking at, and is still in play.

Councilor Papke made motion to strike “pecuniary” in Chapter 30.11 and to replace with “financial”. Motion seconded. No discussion on motion. All in favor motion carried.

Council Governance Committee’s recommendation implied motion to approve first presentation of Ordinance No. 1271. No discussion on implied motion from committee. All in favor, motion carried.

Resolutions:

8. Resolution No. 1509 – Approving an Extension and Amendment to Public Transportation Agreement with COIC – Jered Reid

Mr. Reid provided background information. The resolution contains two amendments. One is adopting amendment and two extending the agreement.

Councilor Uffelman had questions about schedule 2.1, an exhibit to the resolution.

Mr. Reid explained that it was intended to include the original agreement in the packet and it would be appropriate to postpone Resolution No. 1509 to the next meeting.

Adjourn

Councilor Papke made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 6:56 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Law	Merritt	Papke	Uffelman
Consent Agenda	PASSED	Y	Y	Y	-	Y	-	Y
Motion not to have second Council meeting in November and December.	PASSED	Y	Y	Y	-	Y	Y	Y
Motion to approve intent to award the Valley Floor Well Project to Webedone DBA Abbas Well Drilling in the amount of \$ 712,130.00.	PASSED	Y	Y	Y	-	Y	Y	Y
Motion to strike the word “pecuniary” in Chapter 30.11 and to replace with “financial”.	PASSED	Y	Y	Y	-	Y	Y	Y
Council Governance Committee’s recommendation implied motion to approve first presentation of Ordinance No. 1271- Adopting Changes to Prineville Code Chapter 30 – (FIRST PRESENTATION)	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1509 – Approving an Extension and Amendment to Public Transportation Agreement with COIC	POSTPONED	-	-	-	-	-	-	-
Adjourn Meeting	PASSED	Y	Y	Y	-	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .