



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## INFORMATION TECHNOLOGY

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July 21, 2017

### Staff Report

#### **Ammendment #2 to IGA – Records Management, Data Sharing, and IT Support Services**

The City of Prineville, through its Emergency Dispatch Department, manages the public safety computer network and telephone system, providing the phone system for the Crook County Sheriff's Office and Jail.

The Parole and Probation department is a division of the Sheriff's office and was initially not included in the conversion of telephone systems due to the department being located in a separate building from the Sheriff's office and Jail. Due to the nature of their work, and the interface to public safety, it makes operational sense to add this department to the combined public safety telephone system.

Per the terms of the original IGA, hard costs associated with expansion of the system are to be borne by the agency requesting the expansion, as such, this IGA authorizes reimbursement to the city in the amount of \$2,359.00 to cover the cost of 9 telephone stations which will be added in the Parole and Probation office.

Staff seeks approval of Amendment #2 to the Public Safety Records Management, Data Sharing and IT Support services IGA.

**AMENDMENT NO. 2 TO  
INTERGOVERNMENTAL AGREEMENT  
(RECORDS MANAGEMENT, DATA SHARING, AND IT SUPPORT SERVICES)**

This Amendment No. 2 (hereinafter "Amendment 2") is made and entered into between Crook County, a political subdivision of the State of Oregon (hereinafter "County") and the City of Prineville, a municipal corporation of the State of Oregon (hereinafter "City"). County and City are sometimes referred to hereinafter individually as "Party" or collectively as "Parties."

**RECITALS**

A. On or about August 3, 2016, City and County entered into an Intergovernmental Agreement (hereinafter "Agreement") to provide for certain records management, data sharing, and IT support services to be provided by the local 911 Emergency Dispatch Center (hereinafter "911") to both the Prineville Police Department (hereinafter "PPD") and the Crook County Sheriff's Office (hereinafter "CCSO"); and

B. Current generation telephone systems utilize Voice Over Internet Protocol (VOIP) technology and rely upon IT network connections to deliver service; and

C. The County Parole and Probation office currently receives landline telephone services through County's phone system that is nearing the end of its useful service life; and

D. Routinely, telephone calls are transferred from the CCSO business line to the 911 dispatch center, and the 911 dispatch center frequently transfers callers to extensions within the CCSO offices. Placing these two locations on a shared telephone system promotes efficiencies from a technical and ease of use standpoint; and

E. City and County have previously amended the Agreement to include certain telephone systems at the County Sheriff's Office and Jail, which amendment is memorialized as Amendment 1.

**AGREEMENT**

1. The above recitals are hereby incorporated by reference.

2. County and City hereby agree that City will purchase, install, and maintain additional VOIP telephone endpoints at the County Parole and Probation department as part of a shared law enforcement phone system for a one-time hardware purchase fee of **TWO THOUSAND THREE HUNDRED FIFTY NINE AND 00/100 DOLLARS (\$2,359.00)**. (See Exhibit A attached hereto and incorporated herein.) City shall bill County for this one-time equipment purchase through a direct charge included in CCSO's 911 user fee.

3. Ownership of the VOIP telephone endpoints will be transferred to the County upon installation, however, the City shall be responsible for processing any

warranty claims and repair/replacement of the County Parole and Probation office endpoints.

4. CCSO will provide the City with a list of telephone numbers associated with Parole and Probation's operation and will sign a letter of authorization to include these telephone numbers on the City's telephone account so that inbound numbers can be delivered over the existing phone system.

5. Ownership of the external telephone numbers will remain with the County, and City shall allow the County to export these numbers back to any provider at any time.

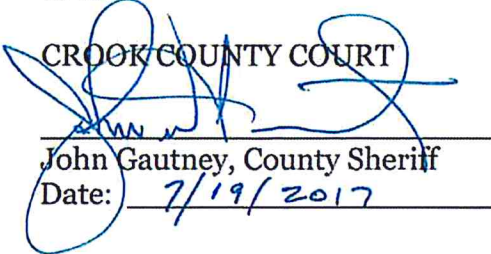
6. Over the duration of the Agreement, the City will provide, at no recurring cost to County, telephone service delivered to these endpoints at a service level sufficient for day-to-day operations. In the event the Agreement is terminated, unless other arrangements are made during the off-boarding process, the CCSO shall have the right to connect the service endpoints to any other VOIP telephone switch, and port CCSO external numbers to another provider.

7. This Amendment may be executed simultaneously or in counterparts, each of which will be deemed an original, but all of which together will constitute one in the same document.

8. Except as otherwise provided herein, all terms and conditions of the Agreement as modified by Amendment 1 remain in full force and effect.

In witness whereof, the Parties have read this Amendment No. 2 in its entirety, agree to it, and hereby assert that they have the authority to bind their respective Parties to it.

CROOK COUNTY COURT

  
\_\_\_\_\_  
John Gautney, County Sheriff

Date: 7/19/2017

CITY OF PRINEVILLE

\_\_\_\_\_  
Betty J. Roppe, Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Steve Forrester, City Manager

Date: \_\_\_\_\_

**EXHIBIT A**  
**Hardware Purchase:**

<b>Description</b>	<b>Cost</b>	<b>Quantity</b>	<b>Subtotal</b>
Polycom VVX600	\$209.00 Each	9	\$1,881.00
Polycom Expansion unit	\$239.00 Each	2	\$478.00
<b>Total:</b>			<b>\$2,359.00</b>