



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

Phone: (541)447-5627

FAX: (541) 447-5628

EMAIL: lmorgan@cityofprineville.com

Web Site: www.cityofprineville.com

STAFF REPORT

COUNCIL MEETING DATE: April 26th, 2016

SUBJECT: Community Fund Committee Recommendation

PREPARED BY: Lisa Morgan, City Recorder

BACKGROUND:

The Community Fund Committee (CFC) met on April 22nd, 2016 to review two applications that were received for the 2015/2016 fiscal year. Copies of the applications are attached (Attachment "1"). Both applicants requested \$5,000.00.

During the review process, the committee identified another possible requirement of applicants. With the approval of Council, the committee would like to include the requirement of submitting a budget with requests. The thought behind this is, that if the applicant is asking for a contribution, they must have an idea of the budget they are working with. If this requirement is approved, this would begin with requests for the 2016/2017 fiscal year.

The committee also agreed that they would like more transparency and knowledge during the budget process to the Budget Committee and public regarding all of the various services that the council has approved funding to. In addition to the council's community fund account, other organizations and programs are also supported through various funds throughout the budget. These numerous programs are outlined in Attachment "2". These programs will be highlighted during the budget presentation in the future.

FISCAL IMPACT:

As of April 22, 2016 there is \$ 9,434.00 remaining in the council community fund. (See Attachment "3")

RECOMMENDATION:

The CFC recommends council approve a contribution of \$4,500.00 to the Crook County Kids Club; and \$4,500.00 to the Redemption House, and make including a budget with future requests for funding a requirement.

This organization is an Equal Opportunity Provider

(10)



PRINEVILLE CITY COUNCIL
CONTRIBUTION REQUEST FORM

The City of Prineville is proud to contribute to organizations that have interests that benefit the community in line with the Council Goals and Objectives (attached). Please complete this request form in advance of presenting the request to Council and return to City Recorder.

| | |
|---|---|
| Date: 3/17/16 | Contact Name & Title: Greg Sanders Executive Director |
| Street Address: 445 N W 3rd St | |
| Town: Prineville | State: OR Zip 97754 |
| Phone: 541-903-0303 | Email: redemptionhouseministries@gmail.com |
| Name of Organization: Redemption House Ministries | |
| IRS Tax Status (Example: 501 (c) 3, (c) 5, (c) 6 or "other": 501 (c) 3 funding request \$5000.00 | |
| Purpose of funds request (attach brochures, pictures, mission, etc.): Be specific as to what area of your plan where the funds will be used. Example, \$400 of the requested funding will be used towards the upgrade of computers, books, art program supplies, etc. The mission of Redemption House is to provide homeless shelter in prineville for men, women + children. In addition to shelter services Redemption House operates a meal site for the community. Homelessness, emergency housing and meal service are critical needs in Crook County | |
| Will funds be used for operational expenses? (Please explain) This request is being submitted to help support operational expenses including support for the newly opened men's shelter and existing needs for the women's shelter | |
| Will funds be leveraged with other resources/partnerships? Redemption House has developed a local fundraising strategy that includes in kind and cash contributions from local churches, faith based partnerships, and local monthly pledge donors. We are receiving grants from Emergency Solutions and OCF | |
| Please describe how your organization sees this request for meeting the Council Goals & Objectives: we are fulfilling the Goals by First Maintaining community safety and second improving the quality of life to the citizens who are down and out. | |

Please explain how this will benefit the citizens of the City of Prineville:

We are only as strong as the lowest part of our community. Redemption House is helping people who are struggling in our community to survive and become stronger. As we lift up these individuals and help them get healthy there is less financial drain on the community.

If this is an event, explain the resources you have in place, experience in the nature of this type of event, and safety precautions used to manage this event: *Not an event*

Have you received funding from the Council in the past? YES NO

ADMINISTRATIVE SECTION:

Date Received: *3-17-16*

Source of Contribution Funds:

Fiscal Year: *2015/2016*

Fund balance at time of request:

Date Council to review *4/*

Council: Approved / Denied



**PRINEVILLE CITY COUNCIL
CONTRIBUTION REQUEST FORM**

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| | | | |
|--|---|-------------------------------------|------------|
| Date: 3/31/2016 | Contact Name & Title: Ashley Thrasher, Executive Director | | |
| Street Address: PO BOX 854 | | | |
| Town: Prineville | | State: OR | Zip: 97754 |
| Phone: 541-447-7661 | | Email: director@crookcountykids.org | |
| Name of Organization: Crook County Kids, Inc. (Crook County Kids Club) | | | |
| IRS Tax Status (Example: 501 (c) 3, (c) 5, (c) 6 or "other": 501 ©3 | | | |
| <p>Purpose of funds request (attach brochures, pictures, mission, etc.): Be specific as to what area of your plan where the funds will be used. Example, \$400 of the requested funding will be used towards the upgrade of computers, books, art program supplies, etc.</p> <p>The mission of the Crook County Kids Club is to expand the opportunity for Crook County youth to participate year round in engaging and interactive activities that promote learning and confidence necessary for life long success. The Crook County Kids Club, (CCKC), founded in 2008, is an organization that provides after school and non-school day programming for 450 young people aged 5-12. We currently serve an average of 60 young people each day by providing engaging, interactive programs and activities that promote positive, responsible behavior and help young people become well-rounded, productive citizens. We offer a variety of age-appropriate activities including: 4th/5th grade club, in which our older members can learn leadership skills; BRIGHT Girls, where our female members are taught self- esteem through art and how to manage social media appropriately. We are recorded with the State of Oregon as a non-recorded youth program; all of our employees have passed background and drug screenings. We also provide exciting and engaging field trips on breaks and during our summer program.</p> <p>We are requesting of the City \$5000, although any contribution is greatly appreciated. \$1000 of the funds requested will go towards much needed program supplies such as: construction paper, board games, canvases, acrylic paint, paint brushes, crafting supplies, books, balls, and new equipment for physical education games. Crook County Kids Club will also put \$2000 into a scholarship fund, so that families that cannot afford our monthly tuition will have the opportunity to benefit from our program through a carefully screened application process.</p> | | | |
| | | | |

Will funds be used for operational expenses? (Please explain)

Crook County Kids Club is asking that the City of Prineville contribute \$2000 of the \$5000 requested to operational expenses. Because of our non-profit status, we rely on grants, fundraising, and private donors to help offset overhead expenses. Crook County Kids Club charges a small tuition fee of \$40 per month of our members. This income only accounts for 25% - 30% of our overall income, while we employ five part-time employees and one full-time employee.

Will funds be leveraged with other resources/partnerships?

Funds will not be leveraged with other partnerships, although CCKC collaborates with many different organizations to ensure that our members and our community know CCKC is here for all of Prineville. Some of our partner organizations are: Crook County School District, Crook County Parks & Rec, Lutheran Family Services, CASA, The Landing, Better Together, and Kiwanis.

Please describe how your organization sees this request for meeting the Council Goals & Objectives:

There are approximately 20-25 hours per week that youth are out of school while parents work, creating an after-school "gap". No supervision and boredom can increase a child's chances of experimenting with vandalism and drugs and alcohol by 50%.

Crook County Kids Club provides Prineville with a safe and supervised program for 450 youth within our county. CCKC impacts Prineville serving families who live, work and play here. CCKC provides our community with an affordable, supervised and engaging place for children to be during at-risk hours after-school, as well as on non-school days, most holiday breaks and nine weeks of summer.

Please explain how this will benefit the citizens of the City of Prineville:

Many families in Prineville have two working parents that typically are not at home until 5:00pm - 6:00pm. It is vital to have a reputable and funded after-school program in any community. Having Crook County Kids Club in our community benefits not only youth that we engage each day through activities and positive role model leadership, but also the parents who are employed. CCKC is an affordable safe haven for our youth and in turn, makes families feel at ease knowing their child(ren) are supervised and having fun.

If this is an event, explain the resources you have in place, experience in the nature of this type of event, and safety precautions used to manage this event:

| | |
|---|----------------------------------|
| Have you received funding from the Council in the past? YES X NO | |
| ADMINISTRATIVE SECTION: | |
| Date Received: 3-31-16 | |
| Source of Contribution Funds: | |
| Fiscal Year: 15/16 | Fund balance at time of request: |
| Date Council to review | Council: Approved / Denied |

| | | |
|--|--|---------------------|
| General Fund | | |
| Humane Society | | \$36,000 |
| Chamber 37.5% of Transient Lodging Tax | | 79,000 FY 16 Budget |
| Fairgrounds | | 13,000 |
| Transportation | | |
| Cascade East Transit (Match FY 16-17) | | 7,500 |
| City Council | | |
| COCO | | 5,400 |
| COIC | | 2,300 |
| Crook County Foundation | | 5,000 |
| Fireworks | | 2,000 |
| Cascade East Transit | | 4,500 |
| Donations (see attached sheet) | | 15,000 |
| LOC | | 6,400 |
| COEDC | | 30,000 |
| | | <hr/> |
| | | \$206,100 |

Distributed to Council 4-12-16

| Council Donations | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 | FY 2016 |
|-------------------------------|-------------|--------------|-------------|--------------|--------------|--------------|---------|
| Crook County Kids Club | \$ 2,000 | | | | | | |
| Tri County School Rodeo | 2,000 | | | | | | |
| OHSET Equestrian Team | | 2,000 | | | | | |
| City County Insurance | | | | | 1,500 | 1,500 | |
| Open Campus Application | | 1,605 | | | 1,000 | 1,000 | |
| Oregon Corrections Enterprise | | 380 | | | | | |
| City of Prineville | | 1,000 | | | | | |
| Deschutes County | | 2,000 | | | | | |
| Rimrock Health Alliance | | 5,000 | | | | | |
| The Ford Family Foundation | | | 840 | | 5,000 | | |
| Redmond Chamber/Air | | | | | | | |
| Deschutes Basin Board | | | | 4,000 | | | 3,566 |
| Heart of Oregon Corp | | | | | 2,000 | | |
| CC Foundation / Bike Racks | | | | | 1,500 | | |
| The Landing Youth | | | | | 1,500 | | |
| Redemption House Ministries | | | | | 2,500 | | |
| Kiwanas / Summer Reading | | | | | | 4,000 | |
| Crook County Connect & Beyond | | | | | | 2,000 | |
| Total | \$ 4,000.00 | \$ 11,985.00 | \$ 2,840.00 | \$ 11,000.00 | \$ 10,000.00 | \$ 13,500.00 | 2,000 |
| | | | | | | | 5,566 |

(17)

Balance Remaining As of 4-18-16 \$9,434.00