



City of Prineville
DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT
STAFF REPORT

Date: January 21, 2015
To: City Council
From: Phil Stenbeck, Planning Director

Regarding: Apollo and Colleen Alley naming.

Attached please find information pertaining to naming two alleys.

This request comes from emergency responders. The homes face roads where there is no access. The access to each home is from the alley.

The residents along the alley have received a notice.

In accordance with Chapter 92 of the Prineville City Code, the City Council if it so chooses, is required to adopt the name change by Ordinance.

Conclusion

Staff requests the City Council adopt the proposed name change, which facilitates public safety by organizing addresses along the alley in accordance with City Code and addressing practices.

CROOK COUNTY BUILDING DEPARTMENT ADDRESSING DIVISION

300 NE 3RD STREET • PRINEVILLE, OREGON 97754 • (541) 447-3211 • FAX (541) 416-2139



PETITION TO NAME OR RENAME A ROAD

NE Apollo Alley

PROCEDURE AND REQUIREMENTS



12.12.230 Application

A request to name or rename a road shall be made as follows:

(1) A petition to name or rename a road may be submitted to the county building department. The petition shall include, at a minimum, the following:

- a) Signatures of not less than 75 percent of the residents along the road, plus, in the event a resident is not the legal or equitable title holder, the signatures of the last owner of record according to the county assessor's office.
- b) The name and phone number of the designated contact person.
- c) The location of the road by description and map.
- d) The legal status of the road, if known.
- e) The existing road name, if known.
- f) The proposed road name.
- g) The reason for the request.
- h) Written response from the local post office.
- i) Written response from the county 911 dispatch manager.

This petition must also be accompanied by the applicable fee:

NEW ROAD NAME	\$150.00
RENAME EXISTING ROAD	\$200.00

**This fee is non-refundable, non-transferable, and applies to the road name requested in this petition/application only. Should the road name request be denied by County Court during the hearing process, a new petition/application and applicable fee would be required to submit a different name.*

PROCESSING THE APPLICATION

Once your application is deemed complete, the Addressing Division will begin processing your application. A hearing date will be set with the County Court and notice of the request will be sent to all residents abutting the road to determine the general consensus concerning the proposed road name. All affected agencies and departments will also be notified of the request. A recommendation and proposed order will be prepared for the County Court.

The County Court will conduct a public hearing on the recommendation and order at a regular court meeting. Following the public hearing, the court shall adopt, reject, or modify and adopt the proposed order. All parties of record will be notified, in writing, of the decision.



Attachment "A"

Note: Any existing addresses may be subject to change in order to comply with Crook County Code 12.12.550

REQUEST

This is a request to:

☒ NAME A ROAD

Proposed Name: NE Apollo Alley

☐ RENAME A ROAD

Existing Name: None

APPLICANT INFORMATION

If there is more than one applicant making this request, please designate a contact person.

Applicant Name: City of Pineville

Mailing Address: 387 NE 3rd St.

Phone #: 541-447-2367

ROAD INFORMATION

What is the legal status of the road? ☐ County/City ☐ Public ☒ Private / Easement ☐ Unknown

Is this a Condition of a Planning Approval? ☐ Yes ☒ No

What is the reason for this request? Requested by emergency services.

RESIDENT INFORMATION

How many residents currently use this road for access to their property? 4

Have you contacted and received signatures of concurrence of not less than 75% of the current residents along the subject road, plus, in the event a resident is not the legal or equitable title holder, the signatures of the last owner of record according to the county assessor's office? ☐ Yes ☒ No

If not, why? N/A

***Note: This petition/application must be accompanied by the resident signatures and will not be deemed complete without this required documentation.**



CROOK COUNTY COMMUNITY DEVELOPMENT ROAD NAMING APPROVAL FORM

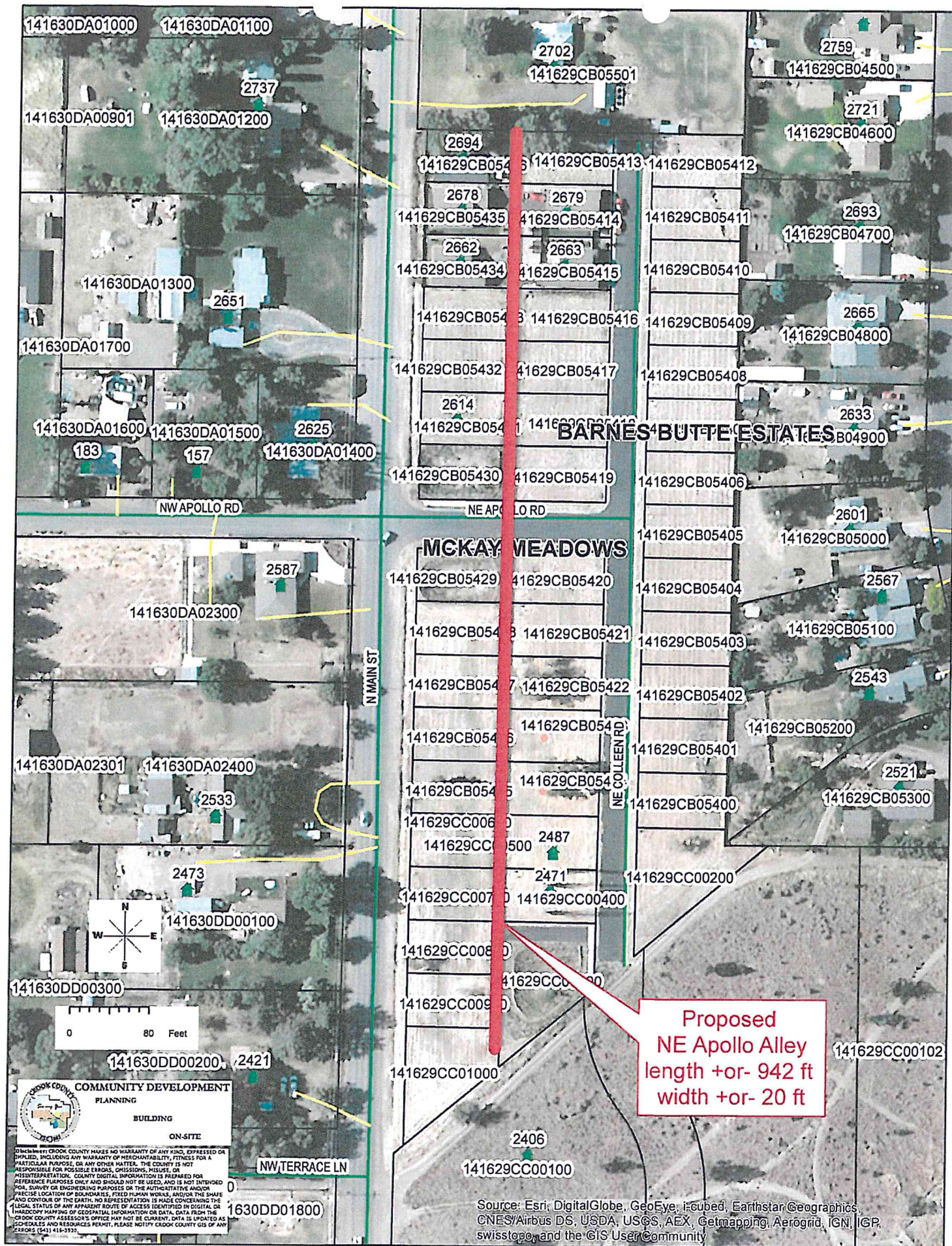
APPLICANT: City of Prineville

PROPOSED ROAD NAME: NE Apollo Alley

TRS: 141629

CITY: Prineville

DATE: 10.14.14

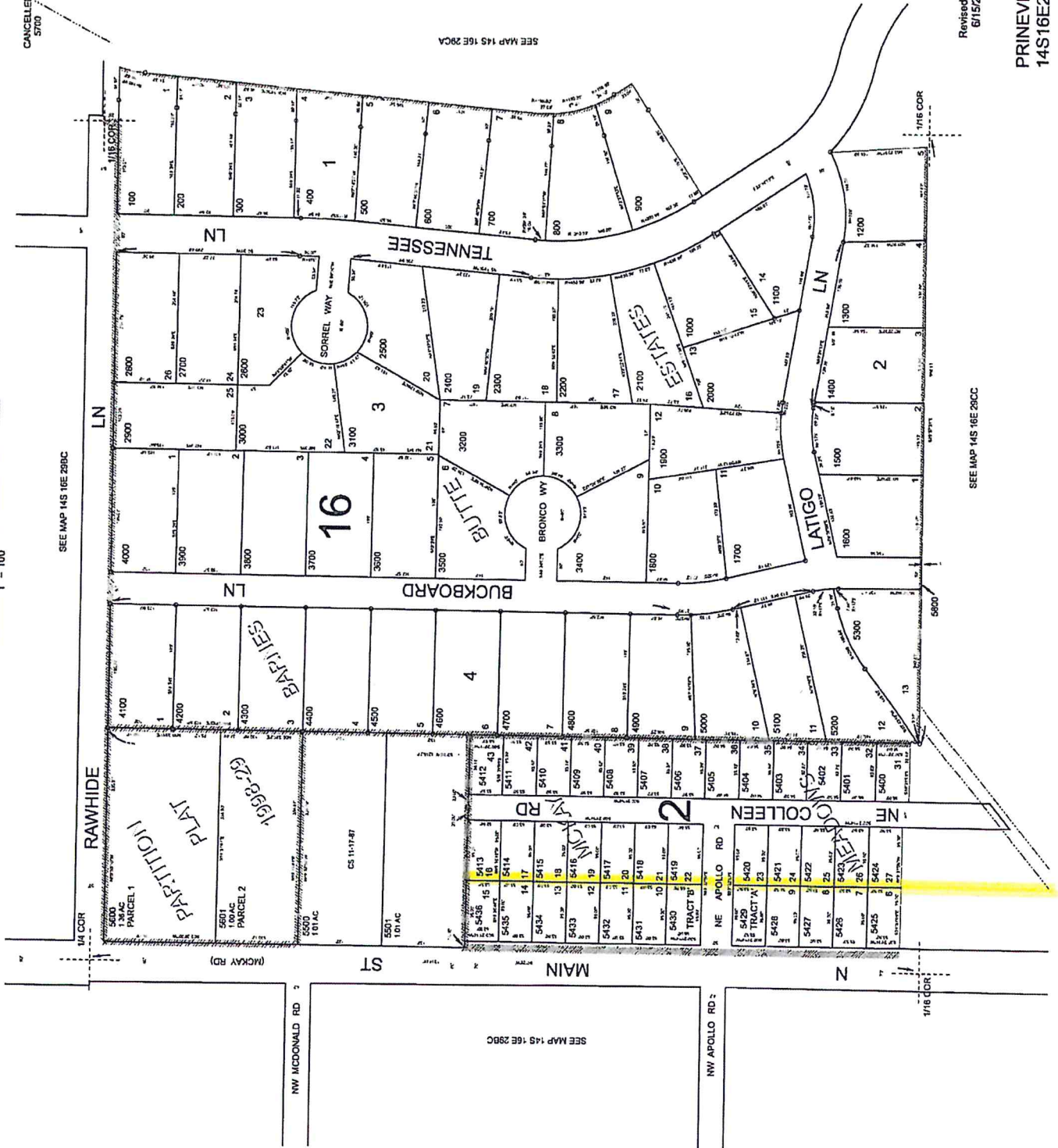


THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY

N.W. 1/4 S.W. 1/4 SEC. 29 T. 14S. R. 16E. W.M.
CROOK COUNTY

14S16E29CB
PRINEVILLE

CANCELLED:
5700

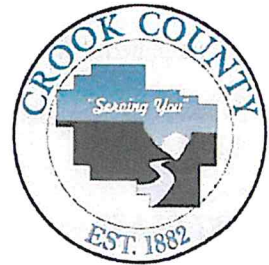


Revised: EB
6/15/2009

PRINEVILLE
14S16E29CB

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300 NE 3RD STREET • PRINEVILLE, OREGON 97754 • (541) 447-3211 • FAX (541) 416-2139



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NE Colleen Alley

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REQUEST

This is a request to:

☒ NAME A ROAD

Proposed Name:

NE Colleen Alley

☐ RENAME A ROAD

Existing Name: _____

APPLICANT INFORMATION

If there is more than one applicant making this request, please designate a contact person.

Applicant Name:

City of Prineville

Mailing Address:

387 NE 3rd St.

Phone #:

541-447-2367

ROAD INFORMATION

What is the legal status of the road? ☐ County/City ☒ Public ☐ Private / Easement ☐ Unknown

Is this a Condition of a Planning Approval?

☐ Yes

☒ No

What is the reason for this request?

Requested by emergency services.

RESIDENT INFORMATION

How many residents currently use this road for access to their property?

1

Have you contacted and received signatures of concurrence of not less than 75% of the current residents along the subject road, plus, in the event a resident is not the legal or equitable title holder, the signatures of the last owner of record according to the county assessor's office? ☐ Yes ☒ No

If not, why?

N/A

***Note: This petition/application must be accompanied by the resident signatures and will not be deemed complete without this required documentation.**



PLAT OF COLLEEN SUBDIVISION-PHASE 1 LOCATED IN A PORTION OF LOT 1 OF THE PLAT OF BUCKHORN SUBDIVISION IN THE SW1/4 OF SECTION 29, T.14S., R.16E., W.M., CITY OF PRINEVILLE, CROOK COUNTY, OREGON

W.O. 13-4349
SUB-2013-100

SURVEY FOR

KEITH BROWN
1715 HWY 40/100 S.W.
PRINEVILLE, OR 97754
(541) 790-8301

SURVEY BY

ARMSTRONG SURVEYING
& ENGINEERING, INC.
217 MC SECOND ST. STE. 100
PRINEVILLE, OR 97754
(541) 447-7791

LEGEND

- SET 5/8" X 30" LONG IRON ROD WITH YELLOW PLASTIC CAP MARKED "ARMSTRONG SAC". SET STEEL FENCE POST ALONGSIDE.
- SET 2-1/2" X 20" LONG ALUMINUM PIPE WITH 1-1/2" ALUMINUM CAP STAMPED "COLLEEN SUBDIVISION - PHASE 1 LOT 1 1553270".
- FOUND 5/8" IRON ROD WITH BLUE PLASTIC CAP MARKED "B" AS PER PLAT OF MEADOWS BY DAVID R. WILLIAMS, LS 2686, RECORDED JULY 7, 2006.
- FOUND 5/8" IRON ROD WITH YELLOW PLASTIC CAP MARKED "ARMSTRONG SAC" AS PER BUCKHORN ACRES BY TERRY R. CATTERTON, LS 53270, RECORDED APRIL 3, 2013.
- FOUND 2-1/2" ALUMINUM CAP MARKED "BUCKHORN SUBDIVISION MEADOW POINT LOT 1 LS 53270 2013" AS PER THE PLAT OF BUCKHORN ACRES SUBDIVISION, C.S. 2960, BY TERRY R. CATTERTON, LS 53270, RECORDED APRIL 3, 2013.
- FOUND 5/8" IRON ROD WITH 1-1/2" ALUMINUM CAP MARKED "ARMSTRONG SAC", AS PER THE PLAT OF BUCKHORN ACRES SUBDIVISION, C.S. 2960, BY TERRY R. CATTERTON, LS 53270, RECORDED APRIL 3, 2013.

- (1) RECORD AS PER C.S. 815 BY DAVID R. WILLIAMS, LS 1024, RECORDED AUGUST 9, 1994.
- (2) RECORD AS PER PARTITION PLAT NO. 2009-04, C.S. 2539 BY TERRY R. CATTERTON, LS 53270, RECORDED FEBRUARY 1, 2009.
- (3) RECORD AS PER THE PLAT OF MEADOWS BY DAVID R. WILLIAMS, LS 2686, RECORDED JULY 7, 2006.
- (4) RECORD AS PER THE PLAT OF BUCKHORN ACRES BY TERRY R. CATTERTON, LS 53270, RECORDED APRIL 3, 2013.
- (5) CURVE DATA - SEE TABLE.

SURVEYOR'S CERTIFICATE

I, TERRY R. CATTERTON, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF OREGON, HEREBY CERTIFY THAT I HAVE SURVEYED AND LINED WITH PROPER MONUMENTS IN ACCORDANCE WITH OREGON REVISED STATUTES, CHAPTER 92, THE LINES REPRESENTED ON THIS PLAT, SAID LINES ARE LOCATED IN THE SOUTHWEST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER (SW1/4 SW1/4) OF SECTION 29, TOWNSHIP 14 SOUTH, RANGE 16 EAST, W.M., CITY OF PRINEVILLE, CROOK COUNTY, OREGON, AND BEING A PORTION OF LOT 1 OF THE PLAT OF BUCKHORN SUBDIVISION, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 1, THENCE NORTH 30°15'37" EAST ALONG THE NORTH LINE OF SAID LOT 1 A DISTANCE OF 235.26 FEET; THENCE SOUTH 02°11'11" WEST ALONG THE WEST RIGHT-OF-WAY LINE OF COLLEEN ROAD A DISTANCE OF 2.83 FEET; THENCE ALONG SAID WEST RIGHT-OF-WAY LINE AROUND A 180.00 FOOT RADIUS CURVE TO THE LEFT A DISTANCE OF 48.83 FEET; LONG CHORD BEARS SOUTH 05°59'15" EAST, 48.84 FEET; THENCE SOUTH 50°12'34" WEST A DISTANCE OF 32.38 FEET; THENCE ALONG SAID WEST RIGHT-OF-WAY LINE TO THE LEFT A DISTANCE OF 24.24 FEET; LONG CHORD BEARS SOUTH 30°15'37" WEST, 24.73 FEET; THENCE SOUTH 19°41'15" WEST A DISTANCE OF 85.97 FEET; THENCE AROUND A 34.00 FOOT RADIUS CURVE TO THE LEFT A DISTANCE OF 6.86 FEET; LONG CHORD BEARS SOUTH 02°31'45" WEST, 6.88 FEET; THENCE SOUTH 21°13" WEST A DISTANCE OF 288.54 FEET; THENCE AROUND A 34.00 FOOT RADIUS CURVE TO THE LEFT A DISTANCE OF 13.82 FEET; LONG CHORD BEARS SOUTH 30°15'37" EAST, 14.14 FEET; THENCE SOUTH 22°36'30" WEST A DISTANCE OF 34.00 FEET; THENCE SOUTH 47°12'55" WEST A DISTANCE OF 21.19 FEET TO THE WEST LINE OF SAID LOT 1; THENCE AROUND A 11.00 FOOT RADIUS CURVE TO THE LEFT A DISTANCE OF 8.64 FEET; LONG CHORD BEARS NORTH 47°08'46" WEST, 8.62 FEET; THENCE NORTH 30°15'37" WEST ALONG THE WEST LINE OF SAID LOT 1 A DISTANCE OF 89.09 FEET; THENCE NORTH 02°11'11" EAST ALONG THE WEST LINE OF SAID LOT 1 A DISTANCE OF 410.62 FEET TO THE POINT OF BEGINNING, CONTAINING 1.46 ACRES, 63,797 SQUARE FEET, MORE OR LESS.

SUBJECT TO AN EASEMENT IN FAVOR OF CROOK IRRIGATION DISTRICT AS PER DEEDS W/ 2012-254430, RECORDS OF CROOK COUNTY, OREGON, MAPPED.

SUBJECT TO AN EASEMENT IN FAVOR OF PACIFIC NORTHWEST BELL TELEPHONE COMPANY AS PER DEEDS W/ 53783, RECORDS OF CROOK COUNTY, OREGON, NOT MAPPED.

SUBJECT TO AN EASEMENT IN FAVOR OF THE CITY OF PRINEVILLE AS PER DEEDS W/ 173300, RECORDS OF CROOK COUNTY, OREGON, MAPPED.

SUBJECT TO ANY OTHER EXISTING EASEMENTS & RIGHT-OF-WAYS.

SURVEY NARRATIVE

WE WERE EMPLOYED BY KEITH A. BROWN TO COMPLETE THE SURVEYING AND MAPPING REQUIREMENTS OF THIS APPROVED SUBDIVISION. THE NORTH, WEST AND SOUTH LINES OF THIS PLAT WERE PREVIOUSLY SURVEYED AS LOT 1 OF BUCKHORN SUBDIVISION BY MYSELF. SEARCH IN THE FIELD RECOVERED ALL OF THE MONUMENTS SET OR FOUND DURING SAID PLAT AND I HELD THEM AS FOUND FOR THE BOUNDARY OF THIS SUBDIVISION PLAT. THE EAST LINE OF THIS PLAT IS A FENCE LINE AS DESCRIBED BY THE CLUE. THIS SURVEY WAS PERFORMED USING A TRIMBLE 5705 SYSTEM IN RTK MODE.

DECLARATION AND DEDICATION

KNOW ALL PEOPLE BY THESE PRESENTS THAT KEITH A. BROWN AND LAURA D. BROWN, AS TENANTS BY THE ENTIRETY ARE THE OWNERS OF THE LINES REPRESENTED ON THIS PLAT AND MORE PARTICULARLY DESCRIBED IN THE ACCOMPANYING SURVEYOR'S CERTIFICATE AND HAVE CAUSED SAID LINES TO BE SURVEYED AND PLATTED AND LOTS AND AN ALLEY AS SHOWN HEREON IN ACCORDANCE WITH OREGON REVISED STATUTES, CHAPTER 92, AS SHOWN ON THIS PLAT AND DO HEREBY SUBMIT SAID PLAT FOR RECORD AND APPROVAL, AND DO HEREBY DEDICATE TO THE PUBLIC FENCED ALLEY SHOWN HEREON ON SAID PLAT OF "COLLEEN SUBDIVISION-PHASE 1" HEREONTO BE KNOWN. THERE ARE NO IRRIGATION WATER RIGHTS APPURTENANT TO THIS PROPERTY.

Keith A. Brown
KEITH A. BROWN

Laura D. Brown
LAURA D. BROWN

WITNESS MY HAND AND SEAL OF OFFICE UNDER DEEDS OF TRUST RECORDED AT MORTGAGES W/ 2013-798305 ON JUNE 7, 2013 AND MORTGAGES W/ 2011-261859 ON FEBRUARY 7, 2014, RECORDS OF CROOK COUNTY, OREGON, IS RECORDED AT DEEDS W/ 2013-798305, RECORDS OF CROOK COUNTY, OREGON.

ACKNOWLEDGEMENT

KNOW ALL PEOPLE BY THESE PRESENTS THAT ON THIS 28th day of March, 2014, BEFORE ME, A NOTARY PUBLIC IN AND FOR THE COUNTY OF CROOK, STATE OF OREGON, PERSONALLY APPEARED THE ABOVE NAMED KEITH A. BROWN AND LAURA D. BROWN AND WHO ACKNOWLEDGED TO ME THAT THEY EXECUTED THE FOREGOING DECLARATION AND DEDICATION FREELY AND VOLUNTARILY.

Cassius D. Ferguson
NOTARY PUBLIC FOR CROOK COUNTY, OREGON
STATE OF OREGON COMMISSION # 473207



TAX CERTIFICATES

I HEREBY CERTIFY THAT ALL AD VALOREM TAXES, SPECIAL ASSESSMENTS, FEES, AND OTHER CHARGES REQUIRED BY LAW TO BE PLACED ON THE 2012-2013 TAX ROLL WHICH BECAME A LIEU ON THIS PARTITION DURING THIS TAX YEAR BUT NOT YET COPIED TO THE TAX COLLECTOR FOR COLLECTION HAVE BEEN PAID TO ME.

Debra Roth
COUNTY ASSESSOR

3-27-14
DATE

Debra Roth
COUNTY TAX COLLECTOR

3-27-14
DATE

I HEREBY CERTIFY THIS IS AN EXACT COPY OF THE ORIGINAL PLAT.
Terry R. Catterton
TERRY R. CATTERTON, LICENSED
COUNTY SURVEYOR

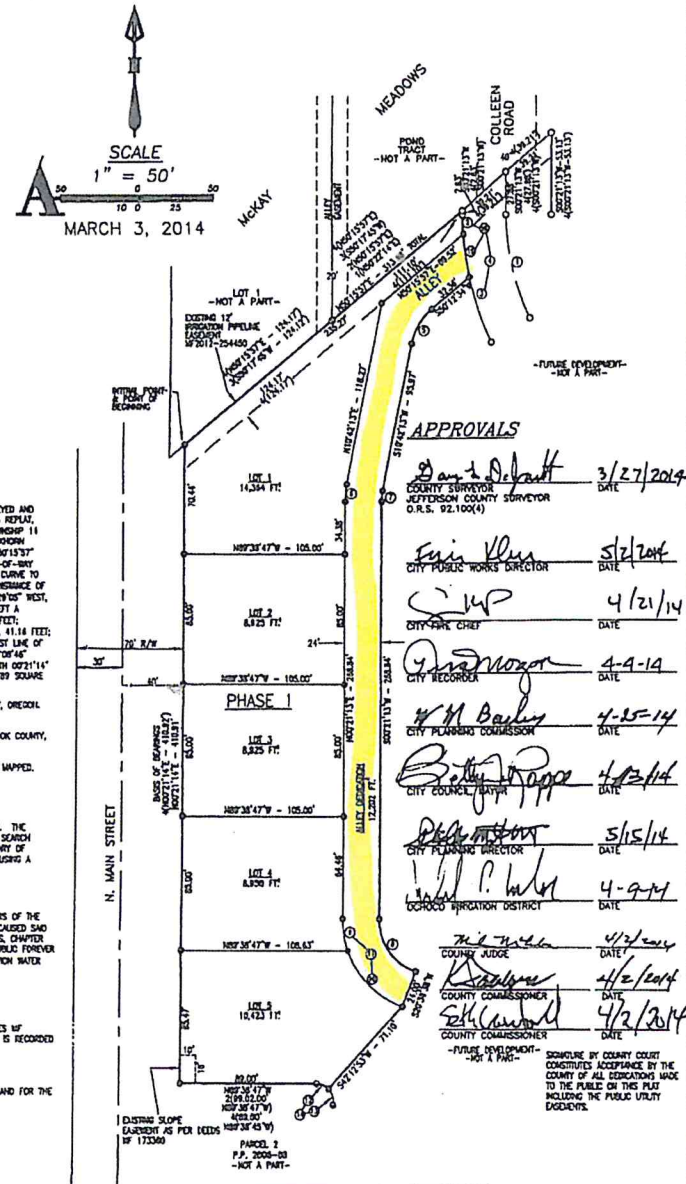
RECORDATION - CLERK

STATE OF OREGON
COUNTY OF CROOK
I CERTIFY THAT THE WITHIN INSTRUMENT WAS RECEIVED FOR RECORD ON THE 18th DAY OF MAY, 2014, AT 2:53 P.M., AND RECORDED IN DEED PLAT RECORDS OF SAID COUNTY NO. 2014-263084 DEANNA E. BERMAN, CROOK COUNTY CLERK BY: *Deanna E. Bertram*



RECORDATION - SURVEYOR

STATE OF OREGON
COUNTY OF CROOK
I CERTIFY THAT THE WITHIN INSTRUMENT WAS RECEIVED FOR RECORD ON THE 18th DAY OF MAY, 2014, AT 2:53 P.M., AND RECORDED IN SURVEYS NO. 13-4349, AND DEEDS OF SAID COUNTY, DEANNA E. BERMAN, CROOK COUNTY CLERK BY: *Terry R. Catterton*, DEPUTY COUNTY SURVEYOR

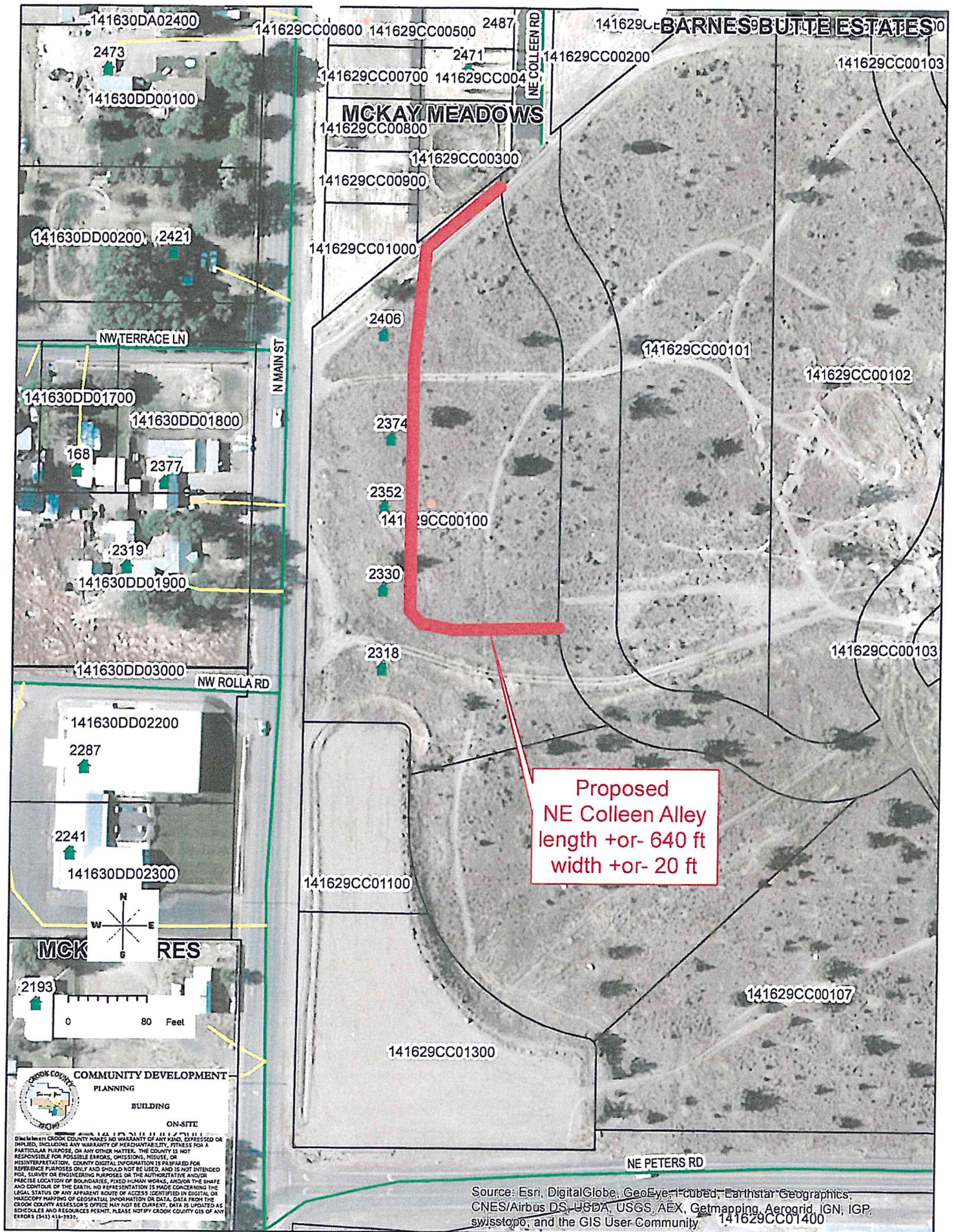


NO.	DELTA	BEARING	LENGTH	CHORD	BEARING
1	38°48'35"	S100.00°E	101.51'	89.58'	S100°02'01"E
2	38°48'35"	S100.00°E	101.51'	89.58'	S100°02'01"E
3	14°19'18"	S100.00°E	44.50'	44.50'	S100°02'01"E
4	38°48'35"	S100.00°E	101.51'	89.58'	S100°02'01"E
5	38°48'35"	S100.00°E	101.51'	89.58'	S100°02'01"E
6	10°11'00"	S100.00°E	11.20'	11.20'	S100°02'01"E
7	10°11'00"	S100.00°E	11.20'	11.20'	S100°02'01"E
8	10°11'00"	S100.00°E	11.20'	11.20'	S100°02'01"E
9	30°01'33"	S100.00°E	20.87'	20.87'	S100°02'01"E
10	30°01'33"	S100.00°E	20.87'	20.87'	S100°02'01"E
11	30°01'33"	S100.00°E	20.87'	20.87'	S100°02'01"E
12	30°01'33"	S100.00°E	20.87'	20.87'	S100°02'01"E
13	30°01'33"	S100.00°E	20.87'	20.87'	S100°02'01"E
14	30°01'33"	S100.00°E	20.87'	20.87'	S100°02'01"E
15	30°01'33"	S100.00°E	20.87'	20.87'	S100°02'01"E
16	13°01'33"	S100.00°E	40.82'	40.82'	S100°02'01"E

REGISTERED PROFESSIONAL LAND SURVEYOR

Terry R. Catterton
TERRY R. CATTERTON
COUNTY SURVEYOR
RECEIVED 12/21/15

DRAWING NO. 13-4349.dwg
W.O. 13-4349



CROOK COUNTY COMMUNITY DEVELOPMENT ROAD NAMING APPROVAL FORM

APPLICANT: City of Prineville

PROPOSED ROAD NAME: NE Colleen Alley

TRS: 141629

CITY: Prineville

DATE: 10.14.14

Nate Trammell

From: Jodi Stills
Sent: Thursday, October 23, 2014 7:23 AM
To: Nate Trammell
Cc: Helen Odaniel; Denise.M.Keith@usps.gov; GIS Mail
Subject: RE: Road Naming

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning Nate,

My concern with the new names is the similarity with other existing road names within the County. NE Colleen Rd, NW & NE Apollo Rd. County Code 12.12.250 (b)

Let me know if you have any questions.

Thank you & Have a Wonderful Day.

*Jodi Stills-Snyder
Crook County Road Department
1306 N Main Street
Prineville, OR 97754
Ph.: 541-447-4644
Fax: 541-447-2977*

****CONFIDENTIALITY NOTICE***This e-mail may contain information that is privileged, confidential, or otherwise exempt from disclosure under applicable law. If you are not the addressee or it appears from the context or otherwise that you have received this e-mail in error, please advise immediately by reply e-mail, keep contents confidential, and immediately delete the message and any attachments from your system."*

From: Nate Trammell
Sent: Wednesday, October 22, 2014 9:41 AM
To: Helen Odaniel; Denise.M.Keith@usps.gov; GIS Mail; Jodi Stills
Subject: Road Naming

Could you please send an email in response to approval or questions for these 2 road names per attached PDF's, thank you!

Nate Trammell
Crook County Community Development
Permit/GIS/Addressing Tech.
300 NE 3rd St. Rm. 12
Prineville, Or. 97754
541-447-3211 ext. 287
nate.trammell@co.crook.or.us