



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

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### City Council Meeting Brief June 24<sup>th</sup>, 2014

#### **Council Members Present:**

Gail Merritt  
Jason Beebe  
Jack Seley  
Steve Uffelman

Betty Roppe  
Dean Noyes

#### **Council Members Absent**

Jason Carr

#### **Additions to the Agenda**

Mayor Roppe added Item "D" under Council Business

#### **Consent Agenda**

Councilor Uffelman made a motion to approve Consent Agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

#### **Visitors, Appearances and Requests:**

##### A. Public Appearances

No one came forward.

##### B. ARG Update – Tom Foster

Tom Foster, American Railroad Group provided Council an update of marketing strategies used so far to increase customer base and increase rail traffic.

Matt Weiderholt, Railroad Manager emphasized the significance of new cars coming in from old customers.

#### **Council Business:**

##### A. Intent to Award Grind and Inlay Project – Scott Smith

Scott Smith, Street Supervisor presented the staff report, explaining that the work would begin no sooner than July 7<sup>th</sup>, 2014.

There were questions regarding the engineer's estimate verses the bids that came in and how they are closer in price now.

Mr. Smith explained that when they were coming in lower, prices were lower and now business is picking up for contractors again and prices are going up again.

Councilor Uffelman made a motion to approve the intent to award the grind and inlay project to High Desert Aggregate & Paving. Motion seconded. No discussion on motion. All in favor, motion carried.

**B. Intent to Award Slurry Seal Project – Scott Smith**

Mr. Smith presented the staff report explaining that this was originally approved last year. It was postponed due to inclement weather and the contractor defaulted during the winter, which caused it to go back out to bid. A few more streets were added to the plan since it was being bid again. The project is expected to begin in August with completion in September.

Councilor Uffelman asked if this is the same process used on Meadow Lakes.

Mr. Smith stated that there was a test strip done on 1<sup>st</sup> Street near the Catholic Church that has performed well.

Councilor Beebe made a motion to approve intent to award to the slurry seal project to Intermountain Slurry Seal, Inc. Motion seconded. No discussion on motion. All in favor, motion carried.

**C. PUBLIC HEARING – Regarding Adopting Procedure for Selling City Owned Real Property – Phil Stenbeck**

Phil Stenbeck, Planning Director presented the staff report.

Mr. Stenbeck discussed a copy of a letter of intent on Crook County Properties LLC letterhead, that the Porterfield's had brought in regarding them to purchase the city owned property identified as Tax Map 14-15-36, Tax Lot 4700 (portion). This letter was brought to a meeting between city staff, Mayor Roppe, Councilor Uffelman and Carl Dutli, City Attorney.

Mr. Stenbeck continued that the letter contained enough emphasis to bring it to Council to discuss the process for this particular property being sold differently than the other five city properties.

**Mayor Roppe opened the public hearing portion of the meeting.**

Robert and Jill Porterfield came forward and provided an explanation of the improvements and buildings that they had added to the property.

Councilor Seley asked how much value these improvements added to the property and explained that he is not in favor of reimbursing for these improvements.

Further discussions included that it was the intent of the proposed process for this property that the value of these improvements be deducted from the appraisal.

No one else came forward.

**Mayor Roppe closed the public hearing portion of the meeting.**

Mr. Stenbeck explained that the resolution or ordinance would be brought back at the next meeting.

**D. National Guard Presentation – Councilor Beebe**

Councilor Beebe announced that Saturday after the parade at approximately 12:15, the National Guard would be presented with a raffle replica at Pioneer Park from a local rifle club that builds replicas and presents them to various organizations. This year they chose the Prineville National Guard here in memory of Gary Soles. The replica will be displayed at the Prineville National Guard.

The National Guard requested that as many councilors and people as possible be present since they are in Texas training for deployment to Kuwait for construction.

Councilor Beebe provided additional information on the National Guard in Prineville and the type of work they do, as well as Prineville being rich in military history.

**Staff Reports:**

**A. Manager's Report – Steve Forrester**

Mr. Forrester stated: a group that looks at renaming bluffs with potentially offensive names were here and received a tour on the Mt. Emily Shay; the Railroad signed an agreement with a sawmill group and Idaho Forest Group will start shipping five (5) cars per month and it could lead up to fifteen (15) cars per month; Oregon Department of Transportation (ODOT) will begin replacement of ADA ramps; the paving of Highway 126 will begin first week of August; the recruitment process for the finance position in Accounts Payable has concluded, with Rhonda Barney being selected for the position and Peggy Hamlin being hired for the flexible finance position; and please review the League of Oregon Cities (LOC) priorities.

Councilor Noyes provided an overview of all of the Round Up week activities.

**Ordinances:**

**A. Ordinance N. 1205 – Amending the City of Prineville Transportation System Plan (TSP) (PUBLIC HEARING) (FIRST AND SECOND READING)**



Mr. Stenbeck presented the staff report explaining that this is a legislative amendment based on all of the recent activity. The city is asking to add two (2) new streets to the plan; it has been noticed and no public comment has been received.

Mr. Dutli explained the process for City Council to read twice at this meeting with an emergency clause of becoming effective immediately upon passage.

**Mayor Roppe opened the public hearing portion of the meeting.**

No one came forward.

**Mayor Roppe closed the public hearing portion of the meeting.**

Councilor Noyes made a motion to approve the first reading of Ordinance No. 1205. Motion seconded. Discussion on motion. All in favor, motion carried.

Councilor Uffelman made a motion to approve the second reading of Ordinance No. 1205. Motion seconded. No discussion on motion. All in favor, motion carried.

**B. Ordinance No. 1206 – Changing the Name of Crestview Road to Crestview Lane (PUBLIC HEARING) (FIRST READING)**

Mr. Stenbeck presented the staff report, explaining that this went through the county process and it was discovered that it was in the city limits, and it did not get any opposition during the county process.

There were questions regarding why it would be changed from road to lane; what the other property owners thought since there are approximately 33 lots along this road; the TSP and emergency route / access.

Mr. Stenbeck stated that of all the lots along this road, there is only approximately 9 owners for all of them.

**Mayor Roppe opened the public hearing portion of the meeting.**

No one came forward.

**Mayor Roppe closed the public hearing portion of the meeting.**

Councilor Noyes made a motion to approve Ordinance No. 1206 for the first reading. Motion seconded. Discussion on motion. All in favor, motion carried.

Mr. Stenbeck added that between the county process and city process there was a lot of notice for this.

**Resolutions:****A. Resolution No. 1233 – Making Appropriations Adjustments to the Fiscal Year 2013-2014 Budget – Liz Schuette**

Liz Schuette, Finance Director provided an explanation for each of the adjustments in the resolution.

Councilor Seley made a motion to approve Resolution No. 1233. Motion seconded. No discussion on motion. All in favor, motion carried.

**B. Resolution No. 1234 – Adopting Budget and Making Appropriations for Fiscal Year 2014-2015 – Liz Schuette**

Mrs. Schuette provided background information on this resolution, explaining that this is what was approved by the Budget Committee on June 9, 2014.

Councilor Merritt made a motion to approve Resolution No. 1234. Motion seconded. No discussion on motion. All in favor, motion carried.

**C. Resolution No. 1235 – Imposing and Categorizing Taxes for the 2014-2015 Fiscal Year – Liz Schuette**

Mrs. Schuette explained the purpose of this resolution.

Councilor Noyes made a motion to approve Resolution No. 1235. Motion seconded. No discussion on motion. All in favor, motion carried.

**D. Resolution No. 1236 – Declaring the City of Prineville's Election to Receive State Revenue Sharing (PUBLIC HEARING) – Liz Schuette**

Mrs. Schuette explained that this money would be used in the Transportation Fund.

**Mayor Roppe opened the public hearing portion of the meeting.**

No one came forward.

**Mayor Roppe closed the public hearing portion of the meeting.**

Councilor Merrit made a motion to approve Resolution No. 1236. Motion seconded. Discussion on motion. All in favor, motion carried.

**E. Resolution No. 1237 – Establishing Fees and Charges for the City of Prineville for Fiscal Year 2014-2015 (PUBLIC HEARING) – Liz Schuette**

Mrs. Schuette stated that this is the same as what was distributed for review a couple of weeks ago.

**Mayor Roppe opened the public hearing portion of the meeting.**

**Motions and Outcomes:**

Motion:	Outcome	Uffelman	Carr	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda	PASSED	Y	-	Y	Y	Y	Y	-
Approving the Intent to Award the Grind and Inlay Project to High Desert Aggregate & Paving	PASSED	Y	-	Y	Y	Y	Y	Y
Approving Intent to Award to the Slurry Seal Project to Intermountain Slurry Seal, Inc.	PASSED	Y	-	Y	Y	Y	Y	Y
Ordinance No. 1205 – Amending the City of Prineville Transportation System Plan (TSP) <b>(PUBLIC HEARING )(FIRST READING)</b>	PASSED	Y	-	Y	Y	Y	Y	Y
Ordinance No. 1205 – Amending the City of Prineville Transportation System Plan (TSP) <b>(SECOND READING)</b>	PASSED	Y	-	Y	Y	Y	Y	Y
Ordinance No. 1206 – Changing the Name of Crestview Road to Crestview Lane <b>(FIRST READING)</b>	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1233 – Making Appropriations Adjustments to the FY 2013-2014 Budget	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1234 – Resolution Adopting Budget and Making Appropriations for FY 2014-2015	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1235 – Imposing and Categorizing Taxes for the 2014-2015 FY	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1236 – Declaring the City of Prineville’s Election to Receive State Revenue Sharing <b>(PUBLIC HEARING)</b>	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1237 – Establishing Fees and Charges for the City of Prineville for FY 2014-2015 <b>(PUBLIC HEARING)</b>	PASSED	Y	-	Y	Y	Y	Y	Y

**Public Records Disclosure**

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)