



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

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### City Council Meeting Brief March 12, 2013

#### **Council Members Present:**

Gail Merritt  
Jack Seley  
Dean Noyes  
Steve Uffelman

Betty Roppe  
Jason Beebe  
Jason Carr

#### **Council Members Absent**

None.

#### **Additions to the Agenda**

Steve Forrester, City Manager referred to the amended agenda. Mayor Roppe added Item "E", Jason Carr under Council Business.

#### **Consent Agenda**

Councilor Merritt made a motion to approve the consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

#### **Visitors, Appearances and Requests:**

##### A. Bill Mintiens

Mr. Mintiens, a resident on Ponderosa Lane, showed a video that his media services company is currently working on highlighting the Crook County School District.

Mr. Mintiens proposed to Council that an economic development oriented promotional video would be a great marketing tool for the community.

##### B. Public Appearances

No one else came forward.

**Council Business:****A. Discussion of Long Term Strategic Planning Envisions for the City – Steve Uffelman**

Councilor Uffelman asked the rest of the council if they would be willing to have a retreat to discuss their individual visions for the direction of the city. Councilor Uffelman explained that all the Councilors belong to various community committees. It would be beneficial to have a plan to refer to for maintaining consistencies while councilors are serving on these committees and boards.

Councilor Uffelman provided examples of what he thought the plan should include such as existing infrastructure, needed infrastructure to follow through with visions for the city, roads, zoning, etc.

Councilors agreed that they would like to pursue this further and would participate in a retreat.

Mr. Forrester added that he considers this to be an ideal time for creating a plan such as this and has spoken with a consultant who could facilitate the process.

**B. HCP Update – Mayor Roppe/Eric Klann**

Mayor Roppe stated that since all the councilors serve on various committees and boards on behalf of the city, that she would like a report from a committee each meeting. Mayor Roppe asked Steve Uffelman to report on the Crooked River Watershed at the March 26<sup>th</sup> council meeting.

Mayor Roppe explained that the City has been involved in the Habitat Conservation Plan (HCP) for several years. The HCP has received all but one grant for this very expensive, but necessary process.

Mayor Roppe asked Eric Klann, City Engineer to report on the HCP.

Mr. Klann provided an overview of the process and the benefits to the city being proactively involved in it.

**C. EDCO Request for Airline Funding – Betty Roppe/Russ DeBoodt**

Mayor Roppe began with reading the funding results so far from other cities, counties and organizations.

Russ DeBoodt, EDCO Prineville Manager, provided background information on the request and how the funding would be used for American Airlines to provide a direct flight from Redmond to Los Angeles, California.

There were discussions on this request and how this could benefit economic development as well as the community having a direct flight to LA.

Councilor Uffelman made a motion to approve a minimum contribution of \$4,000, not to exceed \$5,000 if needed towards the efforts of securing an American Airlines flight from Redmond to Los Angeles, California. Motion seconded. No discussion on motion. All in favor, motion carried.

D. Discussion Regarding Fund Request Procedure – Dean Noyes

Councilor Noyes explained that he would like consistency in how we provide funding to our community partners.

Council agreed that it would be helpful and appointed Councilor Noyes and Councilor Seley to design a basic method for funding requests to bring back to council for consideration.

E. Central Oregon Intergovernmental Council – Jason Carr

Councilor Carr explained that he serves on the board for Central Oregon Intergovernmental Council (COIC) and that the Executive Director has retired. COIC has appointed Andrew Spreadborough as Interim Executive Director.

Councilor Carr informed council that Cascade East Transit (CET) struggles financially to provide transit to rural areas in central Oregon and that they can expect to hear more on this in the near future.

Mayor Roppe read information that was distributed to council regarding consideration of a proclamation for Mayors Day of Recognition for National Service. Mayor Roppe stated that she is sponsoring this request.

Council agreed to have the proclamation brought back to them for reading at the March 26<sup>th</sup> meeting.

**Staff Reports:**

A. Managers Report – Steve Forrester

Mr. Forrester stated: Liz Schuette, Finance Director and Lori Hooper, Finance Assistant are attending a finance conference that Mrs. Schuette was asked to present at; the city has again received the GFOA budget award for this budget; and the city is working on potential solutions for unfunded PERS.

Mr. Forrester asked Scott Smith and Eric Klann to provide council with an update on 7<sup>th</sup> Street that was brought up at the last council meeting.

Mr. Smith, Streets Supervisor and Mr. Klann explained that they have painted over the extra crosswalk for now to eliminate the confusion until the project is completed.

Mr. Smith provided background on how the city has successfully partnered with the county on various projects over the years. Public Works will continue this partnership as they help out with a Fairgrounds project that is starting.



B. Awnings Discussion – Scott Edelman/Eric Klann

Scott Edelman, Planning Director explained that after taking council comments at the last meeting, they have added language not to block existing signage and to allow ODOT an opportunity to comment on potential awnings.

There were no further comments or questions from council.

C. Discussion of Potential SDC Incentives – Eric Klann/Steve Forrester

Mr. Forrester stated that the city could go that direction and it would certainly be a good gesture as a smaller business incentive and referred to the Carl Dutli memo that was distributed to council this evening.

Councilor Uffelman explained that he would like a small business incentive of some kind that would demonstrate that they are important to us as well, without compromising the city.

Council agreed that they would like time to review Carl Dutli's memo and will discuss this at the next meeting.

**Ordinances:**

None.

**Resolutions:**

None.

**Visitors Appearances and Requests:**

No one came forward.

Councilor Uffelman said Scott Edelman did a great job at What's Brewing and that he received many compliments for Mr. Edelman's presentation.

Mayor Roppe congratulated Councilor Carr for making the Dean's List.

Meeting adjourned at 7:54 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Uffelmann	Carr	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda as Presented	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve Minimum Contribution of \$4,000, not to Exceed \$5,000 if Needed Towards the Efforts of Securing an American Airlines Flight From Redmond to Los Angeles	PASSED	Y	Y	Y	Y	Y	Y	Y

**Public Records Disclosure**

Under the Oregon public records law, all documents referred to in this session are available at the City's website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)