



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

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### City Council Meeting Brief July 24, 2012

#### **Council Members Present:**

Steve Uffelman  
Jason Beebe  
Gail Merritt  
Gordon Gillespie

Jack Seley  
Dean Noyes  
Betty Roppe

#### **Council Members Absent:**

None.

#### **Additions to the Agenda**

None.

#### **Consent Agenda**

Councilor Seley made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

#### **Visitors, Appearances and Requests:**

##### A. Habitat for Humanity – Robin Cooper & Dee Dee Johnson

Ms. Cooper & Ms. Johnson came forward and provided Council with an update, and asked for assistance in getting the word out that there is money available for service in Crook County and Prineville.

##### B. Flag City USA

Seth Crawford, Melissa McGrew and Bob Brummerton provided back ground information on Flag City USA and their hopes to get this going in Prineville. They explained how successful the Redmond program has been and have modeled their plan after Redmond's.

The group had asked if the city could give them permission to start the project and the drilling to hold the flag poles. They want to start the holes drilled in the sidewalk down 3<sup>rd</sup> Street and expand other directions over time.

Steve Forrester, City Manager and Eric Klann, City Engineer stated that the only thing Public Works would request is that the holes are drilled through below the bottom of sidewalk to allow water to drain rather than build up and that ODOT needs to have an opportunity to comment since 3<sup>rd</sup> Street is ODOT right of way.

Mayor Roppe asked to get a report back on status.

No one else came forward.

### **Council Business:**

#### **A. Intent to Award Purchase of Backhoe Loader – Eric Klann**

Eric Klann presented the staff report and explained the competitive bid process through the Governmental Cooperative Purchasing Agreement.

Councilor Seley made a motion to approve the intent to award purchase of a John Deere Model 310SK Backhoe Loader in the amount of \$63,240.00 to Pape Machinery of Bend and to declare the existing 2005 Case as a trade in. Motion seconded. No discussion on motion. All in favor, motion carried.

### **Staff Reports:**

#### **A. Managers Report – Steve Forrester**

Mr. Forrester stated: the waterline project continues and the grind inlay will begin next; the federal legislation continues to work on the language for the companion bill to the Crooked River bill; the city has been working with the school district, Iron Horse development group and the irrigation district on a variety of potential projects; there will be a joint County Court/City Council meeting on August 1<sup>st</sup> at 2:00 PM in the county meeting room; the Finance Committee meeting has been cancelled until the end of August; the Planning Commission will be given a tour of city infrastructure if any Council members would like to join them on August 7<sup>th</sup> at 2:00 PM; Chief Bush, and Carl Dutli, City Attorney continue to meet with Greg Lynch regarding the Humane Society of the Ochocos; August 11<sup>th</sup> there will be a fly-in at the airport with many planes on display, a Bend group present to give flights and a National Guard helicopter on display.

Mayor Roppe read a letter she had received from the Aircraft Aviation (AOPA) complimenting the improvements noticed at the airport.

Mayor Roppe added that she had attended a ribbon cutting ceremony in Bend at OSU for the grand opening of the Graduate and Research Center.

**B. Weed Abatement Update – Chief Bush**

Chief Bush presented the staff report that outlined the number of citations, the service population, the police service area in square miles, and how they have revised the method of tracking and management of weed abatement as well as the current compliance rate.

**Ordinances:**

None.

**Resolutions:**

**A. Resolution No. 1197 – A Resolution Addressing Various Items as Recommended by the Secretary of State’s Office Relating to the Review of the City’s Annual Financial Report for FY June 30, 2011 – Liz Schuette / Steve Forrester**

Liz Schuette, Finance Director and Steve Forrester presented the staff report as well as explaining all the steps that had been taken since the letter from the Secretary of State’s Office had been received.

There has also been meetings with the Finance Committee that went over the details of the letter and steps that would be taken.

Councilor Noyes made a motion to approve Resolution No. 1197. Motion seconded. No discussion on motion. All in favor, motion carried.

**Visitors Appearances and Requests:**

No one came forward.

Meeting adjourned at 7:09 PM.

**Motions and Outcomes:**

Motion:	Outcome	Uffelman	Gillespie	Beebe	Merritt	Seley	Roppe	Noyes
Consent Agenda	PASSED	Y	Y	Y	Y	Y	Y	Y
Intent to Award Purchase of John Deere Model 310SK Backhoe Loader in the amount of \$63,240.00 to Pape Machinery in Bend, and Declare the Existing 2005 Case as Trade-In	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1197 – A Resolution Addressing Various Items as Recommended by the Secretary of State's Office Relating to the Review of the City's Annual Financial Report for FY June 30, 2011	PASSED	Y	Y	Y	Y	Y	Y	Y

**Public Records Disclosure**

Under the Oregon public records law, all documents referred to in this session are available at the City's website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)