



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## WORKSHOP BRIEF

Full Annotated Recordings Available at:  
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### City Council Workshop Brief November 25th, 2008

#### Council Members Present:

Steve Uffelman  
Betty Roppe  
Mike Wendel

Dean Noyes  
Jack Seley

#### Council Members Absent:

Gordon Gillespie and Steve Ilk

Workshop Topic consisted of the City Manager Hiring Outline. Mr. Mike McCauley from League of Oregon Cities was included by way of a telephone conference call.

Council Members received handouts from Mr. McCauley outlining the city's options.

Mr. McCauley addressed the Council and explained the three (3) options. Those options were as follows:

1. To continue on with the candidates that remained from the first round. However one of the candidates wished to have one (1) year severance pay as part of the job offer. Mr. McCauley felt like this request may be a little "rich" and that it would be a deal breaker for this out of state candidate. This would have left the City with one (1) candidate to choose from.
2. The second option was to re-open the process on a limited basis using the same criteria which included limited electronic posting of the opening and a quicker closing date.
3. The third option was to re-open the entire full process of the job opening, with full advertising, a February closing date and final candidate interviews the week of April 13<sup>th</sup>, 2009.

Mr. McCauley stated that option number 3 would probably be the best option to pursue with the only foreseeable downfall would be the potential of losing the one or two viable candidates currently interested.

Mayor Wendel opened the discussion portion of the workshop.

Councilor Roppe asked what had happened with the days scheduled for the candidates final interview process in Prineville.

Mr. McCauley explained that when LOC contacted the final candidates for a release to perform background checks that candidates were informed of the dates at that time.

There were questions as to the additional costs if the Council went with option three. Mr. McCauley stated that the cost to run another ad in the IMCA would run a couple of hundred dollars, and then the background checks of new candidates. Mr. McCauley added that if there were a good number of candidates that perhaps a discount could apply. Other than that the original price is a fixed price and LOC will continue with the process until completed so the only additional out of pocket expenses would be the advertisement and background checks.

There were discussions regarding if the schedules outlined in the handouts were going to be adhered to as much as possible, and further discussion to make sure the candidates are very well aware of the interview dates to keep them open. It is the intention of LOC to adhere as much to the schedule as listed.

No further discussions or questions for Mr. McCauley. Wayne Van Matre informed Mr. McCauley that he would be contacting him with the Council's formal decision to take action from there.

Workshop was adjourned at 6:11 PM.

#### Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City's website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet, is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)