



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## MEETING BRIEF

Full Annotated Recordings Available at:  
<http://cityofprineville.com/meetings/>

---

### City Council Meeting June 24<sup>h</sup>, 2008

#### Council Members Present:

Gordon Gillespie  
Steve Ilk  
Steve Uffelman

Jack Seley  
Betty Roppe  
Dean Noyes

#### Council Members Absent:

Mike Wendel

#### Additions and Changes to the Agenda

Councilor Noyes requested to add an executive session to the end of the meeting. Executive Session was held under ORS 192.660 (2)(e)(g). Councilor Roppe added an informational item regarding Crook County Foundation.

#### Consent Agenda

Councilor Seley moved to approve the Consent Agenda. Motion carried, all in favor.

#### Visitors Appearances and Requests

- A. **Lona Harland, Prineville Resident** – spoke regarding the recycling program and the size of the recycle can being too large.
- B. **Don Wood, 395 NE Elm** – Spoke regarding the recycle program and complimented Prineville Disposal on the program. He also requested the council go on record clarifying the sub contractor debris hauling issue.
- C. **Loyd Fich, Prineville Resident** – Spoke regarding Pat Hepperle's employment status.

#### Council Business

- A) Approval of the League of Oregon Cities to coordinate the hiring process for the new City Manager: The Council discussed the use of the LOC and their conference call with the LOC. Dean Noyes moved to retain the League of Oregon Cities to coordinate the City Manager Hiring Process with the project cost not to exceed \$7,750.00. The motion was amended to have expenses in excess of \$7,750 come back to City Council on a case by case basis. Motion carries, all in favor.

- B) Interim City Manager Contract Discussion: Due to Wayne's absence, the Council tabled this item until the next meeting. A brief discussion occurred regarding the options presented in his proposal and whether it was in the City's best financial interest. The item was added to the 06-26-08 Special Session agenda.
- C) Crook County Foundation funding request: Councilor Roppe discussed the CCCF Bylaws and raised the issue that the City is a founding permanent member, and as such is listed as a entity that funds the program.

#### Staff Reports

- A) City Credit Card Policy – Ricky Sites gave a brief overview of the City Credit Card Policy. Councilor Uffelman raised several concerns, regarding receipts and timeframe of turning in receipts. Both items were clarified and language is in the policy addressing these concerns. Councilor Uffelman also raised concerns regarding credit card limits, Finance Officer Schuette explained cardholders and limits. Councilor Seley asked a question regarding limits for meals and lodging. The control for these expenditures are found in the City Purchasing Policy and not the Credit Card Policy. Councilor Ilk asked about travel advances which the City currently provides. Councilor Uffelman moved to accept the credit card policy as submitted.
- B) Streets Department's Accomplishments notebook – Councilor Roppe introduced binder containing photos and information on the Street Department's accomplishments in the last year. The book is available for review at the front desk at City Hall.

#### Ordinances

Councilor Uffelman moved to approve Ordinance number 1154 for the first reading. Motion carried all in favor.

#### Visitors Appearances and Requests

- A) Steve Uffelman, Pioneer Memorial Hospital – Spoke regarding public works and the help they have given the hospital regarding sidewalk issues.
- B) Mary Pine, 1070 NW 10<sup>th</sup> St – Spoke regarding credit card policies, City Manager vehicle allowances, and City Manager employee evaluation process.
- C) Steve & Emily Holliday, Prineville Disposal – Spoke regarding the recycling program and attempted to clarify issues raised regarding can size and service details. Prineville Disposal will be evaluating the program and attempt to meet customer requests the best that they can.

Meeting was Adjourned to executive session at 7:40PM under ORS 192.660(2)(e)(g).

## Motions and Outcomes:

Motion:	Outcome	Uffelman	Gillespie	Ilk	Wendel	Seley	Roppe	Noyes
Consent Agenda	PASSED	Y	Y	Y	--	Y	Y	Y
Hire LOC to coordinate CM hiring process not to exceed \$7,750	PASSED	Y	Y	Y	--	Y	Y	Y
Approval of the Credit Card Policy as submitted	PASSED	Y	Y	Y	--	Y	Y	Y
Ordinance 1154 – First Reading	PASSED	Y	Y	Y	--	Y	Y	Y

## Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City's website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet, is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)