

CITY OF PRINEVILLE

MINUTES

March 11, 2008

The meeting of the Prineville City Council was called to order on March 11, 2008 at 6:30 PM in the Council Chambers at City Hall by Mayor Wendel. Present were Council Members Betty Roppe, Steve Ilk, Jack Seley, Gordon Gillespie, Steve Uffelman and Community Development Director Ricky Sites.

Present representing the press media were Don Wood of Hometown Radio and Kevin Gaboury of the Central Oregonian.

The meeting was opened with the flag salute.

CONSENT AGENDA:

A. Minutes of February 26, 2008 regular meeting

Council Member Roppe made a correction on Page 1, under "Committee Appointments" second paragraph, last sentence, changing "Mike Wendel" to "Eric Klann".

Council Member Roppe moved to approve the consent agenda with the correction to the minutes. Council Member Ilk seconded and the motion passed unanimously.

VISITORS, APPEARANCES AND REQUESTS:

Judge Cooper - Community donation: Judge Cooper reported there is a gentleman originally from our community who wants to give something back. He has met with all of the Council individually and showed the proposal, and now he comes here tonight to make this public to get the Council's formal blessing on this gift.

The gentleman's name is Greg Congleton. Greg is a 1968 graduate of Crook County High School. Greg is currently a very renowned sculptor. He works exclusively in bronze and steel. The artwork in Redmond has been commissioned for Redmond from Greg.

Greg's patron is Phil and Penny Knight who are the Knight's who own Nike. The Knights and Greg have agreed that they would like to donate a major piece of public art to Crook County and the City of Prineville to be placed in the plaza. When we originally built the plaza, the plan had always been to do some art work in conjunction with that. The budget did not allow the purchase of the art work that they would have liked to placed there. In many ways, this is the finishing of the project that they originally started.

Greg is very anxious to do this and have it cast and placed this fall. He has done a couple conceptual drawings and they have been shown to the Council. He is anxious to get permission to go ahead with this project. The County and the City jointly own the plaza. The County by intergovernmental agreement is designated as the managing partner of the plaza, so he is seeking the Council's concurrence in moving forward with the placement of a bronze piece to be determined, in the plaza and to seek some guidance as to who would represent the Council in a committee that would move forward on the final selection of a

design. Judge Cooper suggested considering handing this off to the Crook County Foundation. Crook County Foundation has representatives from Crook County, City of Prineville, Parks and Recreation, and Chamber of Commerce and those representatives certainly have as part of their charge the management of the promotion of public art.

Council Member Uffelman moved to accept the offer and move forward with the selection committee. Council Member Roppe seconded and the motion passed unanimously.

Council Member Ilk moved to use the Crook County Foundation for the committee to select the art work. Council Member Roppe seconded and the motion passed unanimously.

Judge Cooper stated they will proceed with an agreement with the artist, which will require him to install it entirely at his expense and that of his donors and in the event that he doesn't finish it, to remove it entirely at his expense.

Vance Tong, Crook County Foundation - periodic update: Crook County Foundation President Vance Tong reported the board has decided to have better contact with their partners, so how often would you like to have a report from the Crook County Foundation?

After some discussion, Council Member Roppe suggested the Crook County Foundation report to the Council twice a year. The Council was in agreement to have reports twice a year.

Vance stated if something of great importance comes up before the six month reporting period, he would bring it to the Council.

Tom Moore, COIC - periodic update: COIC Executive Director Tom Moore handed out packets of information to the Council. He briefly reviewed the information with the Council. The purpose of COIC is to provide the opportunity for local government and private industry to come together to determine the direction of community, economic and workforce development in Central Oregon and to offer educational opportunities for youth and adults in Central Oregon.

Mr. Moore briefly reviewed the functions of this organization and the services they offer. They have been operating the Dial-A-Ride service in Prineville. This provides transportation daily to Bend for doctor appointment and other needed services as well as transportation to local businesses.

Mayor Wendel suggested they operate the Dial-A-Ride service on Sunday to transport people to church.

Mr. Moore informed the Council of classes that COIC offers as well as an update on pending grants they are working on that will allow them to offer more services.

Sharon Vail - Community Health Improvement Partnership (CHIP): Sharon Vail gave a power point presentation to the Council.

CHIP is a community organization that brings together local residents and healthcare providers to improve residents' health and address their healthcare needs. The community identified

health priorities are dental services, mental health, prevention and healthy lifestyles.

In Crook County, more than 80% of children ages 6-10 have experienced tooth decay, and of those, more than 43% have untreated decay. They have been working with Medical Teams and the International Dental Van to increase access and recruit local dentists to volunteer their services.

Council Member Roppe asked what about seniors with low income and no dental insurance?

Ms. Vail stated presently their main focus is on children. They would like to be able to offer emergency care for seniors.

Ms. Vail reported they just completed a High School Teen Health Fair and it was a huge success. They are scheduled to hold a Middle School Health Fair in 2009. During the Health Fair they addressed childhood obesity, substance abuse and teen pregnancy.

CHIP has applied for NIH grant in conjunction with Center of Excellence for Women's Health at OHSU. They are applying for a grant that would help fund workshops over the next two years.

WORKSHOP - CITY ENGINEER PRESENTATION ON WATER/WASTEWATER CAPACITY: City Engineer Eric Klann and Public Works Superintendent Jerry Brummer gave a presentation on the City's infrastructure models and capacity update.

City Engineer Eric Klann reported the modeling in the past has been done by ACE Engineering with limited information. The wells were not modeled and the recovery times were unknown.

The City has recently purchased MWH soft dynamic modeling software which allows for better understanding of our water and sewer infrastructure and better matches what is actually taking place. The new system is ArcGIS based and the model will be controlled "in-house". This up-to-date model with a high degree of accuracy is comparable to the up-to-date master plan.

Eric reported the Public Works Department will eventually have lap top computers in their pickups to gain needed information on a particular water line, etc. as the need arises out in the field.

Eric reviewed charts on the City's water capacity. We presently have 9 wells on line and 5 storage sites. We will have 10 wells on line by this summer. The short term goals are to test pump the airport aquifer and possibly put in a booster pump at the airport. The long term goals are to enlarge the airport well or add an additional well at the airport, put a well in at the Northridge site and re-drill existing wells. The water rights issue is one of the City's biggest challenges.

In looking at the City's sewer system capacity they have been dealing with the ground water leaks into our system, which takes up capacity. Eric showed photos of ground water leaking into our system and what the photo showed after the ground water leak had been repaired. The short term goals are to continue to aggressively attack the I & I issues and to identify the bottlenecks in the existing system. The long term goals is the next .57 mdpd expansion of the sewer plan is partially designed with some infrastructure in place and after that is completed,

who knows? The storm water is another challenging issue facing the City as well.

COUNCIL APPOINTMENTS: Mayor Wendel reviewed the list of appointments and Committees for 2008 that were handed out to the Council. Council Member Ilk stated he would like to serve on Traffic Safety Committee and the Finance Committee. Mayor Wendel made that addition to the list of committees.

The following is the list of appointments and Committees for 2008:

<b>FINANCE</b>	Betty Roppe	Liz Schutte	Andy Parks	1 year
<b>COMMITTEE</b>	Steve Uffelman Steve Ilk	Robb Corbett		
<b>PUBLIC WORKS COMMITTEE</b>	Dean Noyes Mike Wendel Betty Roppe	As needed		1 year
<b>PUBLIC SAFETY</b>	Steve Uffelman Gordon Gillespie Betty Roppe	As needed		1 year
<b>TRAFFIC SAFETY COMMITTEE</b>	Jack Seley – Council Member PD Administrative Assistant or representative Josh Smith – Planner Transportation Super. CC School District Jerry Brummer – Public Works Super. Jerod Allen – Student representative Steve Ilk		Last Monday Noon/City Hall	1 year
<b>RAILROAD ADVISORY COM.</b>	Steve Uffelman Jerry Evans Mike Ervin	3 <sup>rd</sup> Wednesday / Noon Railroad Depot		2 year
<b>COIC</b>	Gordon Gillespie – Alternate	3 <sup>rd</sup> Thursday / 5:30 Redmond COIC		1 year
<b>RAILROAD ADVISORY COM.</b>	Steve Uffelman Jerry Evans Mike Ervin	3 <sup>rd</sup> Wednesday / Noon Railroad Depot		2 year
<b>CROOKED RIVER WATERSHED</b>	Steve Uffelman Josh Smith	2 <sup>nd</sup> Thursday 6:00-9:00 PM		1 year
<b>CC COMMUNITY FOUNDATION</b>	Robb Corbett	3 <sup>rd</sup> Thursday 7:30-8:00 AM		1 year
<b>COCO</b>	Mike Wendel Robb Corbett	3 <sup>rd</sup> Monday/Noon Redmond City Hall		1 year
<b>COACT</b>	Jerry Brummer Jack Seley	2 <sup>nd</sup> Thursday alternating months COIC		1 year
<b>CROOK COUNTY SCHOOL DISTRICT FACILITIES COMMITTEE</b>				
	Betty Roppe	1 <sup>st</sup> Monday/Evening		1 year

**ECONOMIC DEVELOPMENT OF CENTRAL OREGON BOARD**

Bryan Iverson

2<sup>nd</sup> Thursday  
8:30-10:30 AM

1 year

**CENTRAL OREGON COMMUNITY EDUCATION FOUNDATION**

Robb Corbett

**RECYCLING COM.**

Steve Ilk

1 Year

**FISH  
REINTRODUCTION**Betty Roppe  
Mike Wendel  
Robb Corbett**AIRPORT  
COMMISSION**Dorless Reid    Term Expires 2010  
Don Hepperle    Term Expires 2011

4 Years

Mayor Wendel stated Jason Carr has expressed an interest in serving on a committee. We have a one-year position left on the Budget Committee, since Steve Ilk was appointed to the Council and was previously serving in a citizen position on the Budget Committee.

Council Member Roppe moved to appoint Jason Carr to fill the position left vacant by Steve Ilk, which will be a one year term. Council Member Seley seconded and the motion passed unanimously.

JANUARY FINANCIAL REPORT: Finance Director Liz Schutte briefly reviewed the January Financial Report that was included in the Council packet. The February Financial Report will be presented at the next Council Meeting.

SDC RESOLUTION NO. 1059 UPDATE: Council Member Roppe reported the committee has met twice and have made some progress. When the committee went to Resolution No. 1059, they found a few paragraphs that will be eliminated. They looked at retail stores and in our Resolution No. 1059, they were based on 1 EDU per 600 square feet and they thought that was probably not the most logical way to do it. They are looking at trying to make a change to do the water and sewer by fixture, number and the size of the meter, rather than the square footage of the building, building code and health code requirements.

Council Member Roppe reported transportation in our Resolution No. 1059 was based on peak hour vehicle trips, trip generation. ITE has a chart that allows for some modification of that and they wanted to ask the City Attorney if they could develop a modifier by category. Community Development Director Ricky Sites stated she will work with the City Attorney on that, because it is not a simple answer.

Council Member Roppe stated they also have the report on the initial consultation from Manuel Teodoro on the Transportation System Development Charges and that was from 2000 and they also have the State regulations, the requirements by law to review.

The committee has decided their next step is they want to set up some SDC Town Hall Meetings and they have set two dates for that because they are anxious to get this done and address the issues that are coming back to them. They set the dates for March 21<sup>st</sup> at noon and April 1<sup>st</sup> at 5:00 PM for the Town Hall Meetings to be held at City Hall.

Council Member Roppe reported Ms. Sites will be meeting with her staff and reconstruct some of our present Resolution No. 1059 and bringing it back to the committee.

Mayor Wendel stated one of the main focuses is to make good changes but also make those timely changes, trying to get this done as soon as possible.

Council Member Roppe reported that Ms. Sites will be looking at what we have spent on the infrastructure to date and how much we have collected. She is also going to be looking at the anticipate expenditures for the next 5 years and potentially looking towards a 20 year projection.

Council Member Uffelman stated his perception or his assumption, is that they are going to be picking a target of the numbers of dollars that you think you will be needing and that your long range plan and the build outs, so that the revenues regardless of how the model is constructed, the ultimate revenue will be the same.

Community Development Director Rick Sites stated the fixed costs will be the same, it is just how it will feed into the model. The issue being they are currently based on our existing adopted master plans for the wastewater, the water and the transportation TSP. In order to do it properly, we would have to update those. Based upon what we have within those right now, is how they would originally set their model.

Council Member Uffelman stated as he read through the information that was sent to them in the e-mail, that also takes into account all the previous expenditures for those resources to date.

Ms. Sites stated the model for the financial piece of it would be exactly the same as it is now, until we decide that they need to change something on that. One of the facts is that we do not have water rights computed into our water model.

Council Member Seley asked if they factored anything in for the water hookups as to what is a normal hookup, like a ¾ inch line and then factoring some more if you get a 1 inch line. Then that is more and it ought to be more on the SDC, so we need to add some sort of accommodation for that.

Ms. Sites stated at this point in time they are working on a larger picture at the moment as to what types of methodologies they could use for charging. Then after the town hall meetings, they are anticipating they will have input from the citizens as well and maybe some good ideas from them before they actually fix ourselves on any model.

Council Member Roppe asked if the press would give them some newspaper coverage on this to let the general public know that we are holding these town hall meetings concerning SDCs.

Council Member Seley stated he does think that it is necessary in order to get intelligent input to have some options for the public to consider.

Ms. Sites stated she believes that is correct and what she believes is what Council Member Roppe is thinking about is just the meter size, plus fixture for water and sewer. They are thinking of other ways to do the transportation assessment, but we are governed by the ORS on that and it requires a little consultation with the City Attorney before we get to far down the road.

Mayor Wendel asked everyone to spread the word about these meetings because our goal in doing this is to get as many people notified, so they can attend the meetings and have some input.

ORDINANCE NO. 1152 - EXCAVATION PERMITS (Second reading, first reading 2-26-08): Council Member Roppe moved to read Ordinance No. 1152 by title only for the second reading. Council Member Gillespie seconded and the motion passed unanimously. Community Development Director Ricky Sites read Ordinance No. 1152 by title only for the second reading.

Don Woods stated the concerns he had at the last meeting regarding this ordinance have since been covered.

Council Member Uffelman moved to adopt Ordinance No. 1152. Council Member Roppe seconded and the motion passed unanimously.

VISITORS, APPEARANCES AND REQUESTS:

Prineville Crook County Economic Director Jason Carr reported that he will be providing more frequent updates to the Council. He will furnish a handout at the end of each month.

There being no further business to come before the Council at this time, the meeting was adjourned at 8:25 PM.

---

Mike K. Wendel, Mayor

---

Robb Corbett, City Manager  
Recorder

