



Prineville City Council Meeting, January 22, 2007

Issue Summary

Topic: Proposed Budget Schedule

Department: Finance Staff: Liz Schuette

Overview: This is a proposed timeline for the up coming budget season. Oregon Local Leadership Institute is offering a workshop on budgeting for those interested in attending. The workshop will be in Bend, OR. February 22, 2008 (see-attached brochure). We have scheduled the Budget Committee training session on March 11, 2008, a regularly scheduled council night. Prior to the council meeting we will have a workshop with the Budget Committee to discuss the roles and responsibilities of the budget committee and address any conflicts with times and dates. On May 20, 2008, the budget document will be distributed to the Budget Committee at the regularly scheduled council meeting along with the Budget message reading. Typically, we have had the budget meetings the last week in May; however, a council meeting falls on the last Tuesday of the month. The proposed date for the first budget meeting is June 3, 2008.

**Budget Schedule
2008-2009**

- 02-22-08.....Budgeting for Results (Workshop presented by Oregon Leadership Institute, for those who wish to attend)
- 03-11-08.....Budget Committee training session to review current year to date information and discuss budget process, roles and responsibilities (Workshop prior to Council Meeting/6pm)
- 05-20-08.....Budget to Committee Members, distributed at City Council Meeting along with Budget message reading.
- 06-03-08 1st Budget Meeting (4th AND 5th)
Open hearing for State Revenue Sharing
- 06-24-08 Council – Budget Hearing and Resolutions:
1. Adopting Budget and Making Appropriations
 2. Levying Taxes
 3. Resolution declaring Intent to Receive State Revenue Sharing Funds