



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

DEPARTMENT OF PUBLIC WORKS ENGINEERING DEPARTMENT

Phone: (541)447-2357 FAX: (541) 447-5628

EMAIL: eklann@cityofprineville.com Website: www.cityofprineville.com

Issue Summary Report: City of Prineville Council Meeting March 9th, 2010

Topic: Intent to award the contract to Anderson Perry & Associates for the development of a Wastewater Facilities Plan Update.

Overview:

The City of Prineville was recently successful obtaining a grant from the Economic Development Administration to review and update its wastewater facilities plan. This grant will allow the city to investigate the possibility of utilizing wetlands on the city pastureland for effluent disposal. The grant has the following financial considerations...

EDA Grant	\$75,000.00
City of Prineville Cash Match	\$25,000.00
City of Prineville "In-kind" Match	<u>\$25,000.00</u>
Total	\$125,000.00

These funds have been included in the adopted budget.

The wetland investigation has been segmented into three (3) steps to limit financial outlay prior to positive results...

1. Analysis of soil characteristics at the wastewater treatment plant pasture lands and the completion of a hydraulic balance. **Complete with positive results.**
2. Perform a Preliminary Groundwater Assessment to confirm that a wetland disposal system will not negatively impact groundwater quality. **Complete with positive results.**
3. Wastewater Facilities Plan Update. **Next step.**

The City of Prineville selected Anderson Perry & Associates through a request for proposal process to complete steps 1 and 2 based upon their experience with the development of the Ladd Marsh and the Athena disposal wetland. These activities were professionally completed with positive results at an economic rate. Staff has worked with Anderson Perry & Associates to develop a scope of work and fee schedule to update the wastewater facilities plan.

Recommendation:

Staff recommends the Council approve the Intent to Award of the contract for the update of the City of Prineville Wastewater Facilities Plan to Anderson Perry & Associates for an amount not to exceed \$101,500.00.