



City of Prineville

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July 23, 2009

TO: Honorable Mayor & City Council

FROM: Lisa Morgan

Background:

On July 14th, Gregory Lynch, President of Ochoco Humane Society attended the Council meeting and requested \$3,000 per month from the City to meet payroll and mortgage payment needs. They are also seeking \$3,000 per month from Crook County.

Steve Forrester, City Manager had asked for time to research the possibility of assisting the Humane Society.

COIC is willing to provide free grant writing assistance. However, grants typically require a Business Plan.

The City formed an internal committee with the following participants: Liz Schuette, Ricky Sites, Jerry Brummer, Eric Klann, Captain Boyd, Tobie Reynolds, Steve Forrester and Lisa Morgan. The objective of the meeting was to collaborate on options to assist the Humane Society for the Council to consider.

Staff agreed to recommend that if the funding request is approved by City Council, that it would be conditioned as follows:

- Funding is not to exceed \$3,000 per month.
- Review in 90 days to extend funding with a maximum of one (1) year total.
- Ochoco Humane Society agrees to seek professional assistance in financial reporting and development of a business plan that is acceptable to City Council and County Court to extend funding beyond 90 days.
- Actively seek other funding sources.
- Have City and County representation at Humane Society meetings.

There are community resources available that staff recommends Ochoco Humane Society research to help them in financial reporting, and a business plan. Some of these are: Small Business Administration (SBA), and a Loaned Executive program.

Some other suggestions for funding would be to utilize COIC's assistance in applying for grants, youth involvement and other ideas as outlined in the attached memo from Captain Boyd.

Council Recommended Options:

1. Conditionally approve temporary funding to Ochoco Humane Society.
2. Not approve request for additional funding and continue to make existing monthly payment of \$800.00 per month.
3. Deschutes County will take dogs picked up by Police Services for \$25.00 per dog (not including transportation and staff time).