



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## MEETING BRIEF

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### City Council Meeting Brief October 28, 2008

#### Council Members Present:

Steve Uffelman  
Gordon Gillespie  
Mike Wendel

Dean Noyes  
Jack Seley  
Steve Ilk

#### Council Members Absent:

Betty Roppe

#### Flag Salute

Members of the RNGOTC made a presentation. The flag salute was done in conjunction with their presentation.

#### Additions and Changes to the Agenda

Temporary liquor license for Brothers Diner was added to the consent agenda.  
Item "B" – Fiscal Year 2009/2010 Budget Discussion under Council Business will be added to the November meeting.

#### Consent Agenda

Councilor Seley would like the reference made to the number of parking spaces removed from the record. Councilor Uffelman made a motion to approve October 28, 2008 brief meeting summary as amended. Motion seconded. No further discussion on motion. Motion carried all in favor.

#### Visitors, Appearances and Requests:

Jim Golden of NGROTC introduced their new Commander Russ Robinson. Mr. Golden explained Commander Robinson's background. The Council welcomed Commander Robinson.

Jason Carr, Manager of EDCO presented the quarterly economic report.

Carole Stockton represented the Crook County Holiday Partnership. Ms. Stockton gave a summary of what they have done in the past, and how this year they have already distributed 2400 applications for assistance to qualified families. Ms.

Stockton respectfully asked for a \$500.00 donation to help with the extra demand this year, and stated that many families also need wood for heat.

Councilor Ilk asked to present a challenge to the City Council, Planning Commission and staff to raise the money they are requesting rather than coming out of the contingency.

Jim MacDonald, Beaver Street had questions regarding the selection process for City Manager and if it would require additional money above what was already paid to LOC.

Mayor Wendel stated the Council did not have the answer to that question at the moment.

Don Wood, 395 Elm Street wanted to speak about a couple of things. Mr. Wood stated he encouraged the Council not to go with a voice automated telephone system.

Mr. Wood also stated the last meeting brief did not include his comment regarding RFP's.

Mr. Wood would also like to see the City to do a comprehensive study for parking downtown to increase parking rather than lose parking.

Mayor Wendel agreed with losing parking spaces, however after seeing the reports it would bring the City into compliance.

Oniko Merabi, Owner of the Pine Theater stated that she observes the traffic from the 2<sup>nd</sup> floor and agrees that it is dangerous and feels moving across the street would also provide more parking. Ms. Merabi also announced that they have the Pine Theater up for sale, but they have the time to find the perfect buyers that would keep it as a theater.

#### Council Business:

Scott Smith, Street Foreman presented the staff report regarding an update for the parking on Main & 2<sup>nd</sup> Street. Mr. Smith stated that the City could potentially gain two spots on the other side of Main. Before, there were complaints of vehicles stacking; primarily the school buses and people that were parked diagonally could not get out.

Councilor Uffelman stated that he disagreed with the recommendation made at the prior meeting and found after making a site visit, removing the spot closest to the corner would be best. Councilor Seley made a motion directing staff to make changes as recommended in the staff report. Motion seconded. There were some discussions. Motion carried all in favor.

Wayne Van Matre, Interim City Manager explained to the Council, that the November 11<sup>th</sup> meeting is on Veteran's Day. Mr. Van Matre asked Council if they would agree to cancel the November 11<sup>th</sup> meeting. Council unanimously agreed to cancel the November 11<sup>th</sup> meeting.

Staff Reports:

Wayne Van Matre, Interim City Manager discussed the industry magazine articles mentioning the City of Prineville. Mr. Van Matre also pointed out that the City website has a video created by ODOT and encourage Council to take a look at it.

Mr. Van Matre informed the Council that a decision will have to be made for letters of interest submitted regarding the appointment of the Airport Commissioner position

Mr. Van Matre stated that Public Works, OID and BOR had met regarding the Carey Foster road closure. It will remain closed until after the first of the year.

Mr. Van Matre asked the Council to look at their calendars towards the first of the year to conduct a workshop. The purpose of the workshop is to discuss the Councilors desires and goals for the next budget cycle. It was agreed that this workshop would be held the first meeting in December.

Mr. Van Matre stated that the City will be receiving its first police vehicle with the new color scheme and invited Chief Bush to inform the Council.

Mr. Van Matre discussed Eric Klann's memo regarding the administrative change that was approved under the Consent agenda of the previous meeting. Mayor Wendel stated he wasn't clear as to whether these projects were already in the TSP or not, and if he felt it needed public testimony. Eric Klann, Assistant City Engineer and Jerry Brummer, Public Works Superintendent stated that they were in the 2005 TSP but had never rolled over into the project list. Some projects have been completed and therefore have dropped off the list. Others that were added were acknowledged projects in the TSP, but have never been prioritized. Due to these projects already being acknowledged this is strictly an administrative action to prioritize them.

Liz Shuette, Finance Director and James Wilson, IT Director presented the staff report for City Hall's incoming phone call summary. There were discussions as to how the phone system could be reconfigured and what would provide the best customer service to the citizens. The Councilors agreed that Mr. Van Matre would be the best one to make this decision since he experiences this first hand daily. Mayor Wendel is not in favor of this change in the phone system at all, but agrees with the rest of the Council that Mr. Van Matre should make this choice. Mr. Van Matre assured the Council that he believes it to be customer service and in the event it turns out not to be the phone system will go back to the way it is.

Ordinances:

Ordinance # 1158 (2nd Reading) Amending Title III, Chapter 31 – City Officers of the City. Councilor Uffelman made a motion to read ordinance by title only. Motion seconded. No discussion. Ordinance # 1158 was read by title only. Councilor Uffelman made a motion to approve 2nd reading. Motion seconded. No discussions. Motion carried all in favor.

Resolutions:

Resolution # 1090 to Approve Exemption for Architectural Selection for the Freight Depot. Dan Lovelady, Railway Manager addressed the Council stating that the staff report and public hearing was held at the last meeting. All staff is looking for at this time is passage of Resolution # 1090. Councilor Uffelman made a motion to approve Resolution # 1090. Motion seconded. No discussions. Motion carried all in favor.

Visitors Appearances and Requests:

Jerry Brummer, Public Works Superintendent wanted to extend thanks to Wayne Van Matre for doing a great job as Interim City Manager; to Scott Smith, Street Foreman and Eric Klann, Assistant City Engineer for their efforts as well.

Don Wood wanted to echo what Mr. Brummer had said and feels everyone in the City is doing a great job.

Mr. Brummer invited interested Council members to take a tour of the City facilities.

Mayor Wendel called a two (2) minute break.

Meeting adjourned at 7:55 PM to executive session.

Executive session adjourned at 7:56 PM and regular meeting resumed.

Councilor Uffelman made a motion for the State of Oregon to proceed with the property acquisition for the 2<sup>nd</sup> Street egress project. Motion seconded. No discussion. Motion carried, all in favor.

Meeting was adjourned at 8:39 PM.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Gillespie	Ilk	Wendel	Seley	Roppe	Noyes
Consent Agenda	PASSED as Amended	Y	Y	Y	Y	Y	-	Y
Motion to Reconfigure Parking on 2 <sup>nd</sup> & Main Street as Recommended in Staff Report dated October 28, 2008.	PASSED	Y	Y	Y	Y	Y	-	Y
Ordinance # 1158 (2nd Reading) – Amending Title III, Chapter 31 – City Officers of the City	PASSED	Y	Y	Y	Y	Y	-	Y
Resolution # 1090 – Approving Exemption for Architectural Selection for the Freight Depot	PASSED	Y	Y	Y	Y	Y	-	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet, is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)