

**NOTICE OF SOLICITATION
FOR
CITY PLANNING COMMISSION MEMBERS**

The City of Prineville is soliciting letters of interest from persons interested in serving as members of the City of Prineville Urban Area Planning Commission. Two Planning Commissioner positions are currently open; one must be filled by a resident living within the City Limits of Prineville and the other either within the City Limits or Urban Growth Boundary. The Planning Commission currently has two members who are engaged principally in real estate and no more than two are allowed by ordinance.

These openings result from two Commissioners resigning in April due to increased reporting requirements instituted by the State Ethics Commission as required by Oregon's new government ethics laws (SB 10 and HB 2595). Potential applicants should review these laws prior to submitting a letter of interest. A basic summary of the laws is available at the Prineville Planning Department.

Applicants for the Planning Commissioner positions should have a sincere and genuine interest in guiding the future of the City and be willing and able to make the necessary time commitment. The Planning Commission meets regularly on the first and third Tuesday of each month with meetings generally lasting two to three hours. The Planning Commission often holds workshops in addition to the regular meetings for specific projects, training, or other issues. In general, a person considering this position should anticipate eight to ten hours a month for meetings, plus personal preparation time required to review the materials.

This is an opportunity to become involved in the community and participate in making decisions and influencing policies related to land use & development. Examples of Planning Commission responsibilities include: review of subdivisions and residential, commercial and industrial site plans; proposing amendments to Prineville's development code; reviewing requests for zone changes; and participating in long range planning for the City.

Letters of interest must be submitted to the City Planning Department at Prineville City Hall (387 NE Third Street) by 5:00 p.m. on Wednesday, April 30, 2008. The Planning Commission will interview candidates and provide a recommendation to the City Council. Questions should be directed to Scott Edelman in the Planning Department at (541) 447-8338 or via email at sedelman@cityofprineville.com.