

## Budget Committee

Thank you for your interest in the City's Budget Committee! The Budget Committee is comprised of 14 people. Seven of the positions are filled by your elected officials – the Mayor and Council. The remainder of the seven positions are filled with dedicated and interested citizens. Below are some common questions and answers to help you make your decision. If you still have any questions, please feel free to contact us. Someone is available to help by calling 541.447.5627 or by email: [lmorgan@cityofprineville.com](mailto:lmorgan@cityofprineville.com).

**Q: How do I apply for a committee position?**

**A: Complete an application and submit before the specified deadline.**

**Q: Where can I find an application?**

**A: You can download from our website, pick one up at City Hall or have one mailed electronically or through the USPS.**

**Q: How is it decided who becomes a member of the committee?**

**A: The City Council will review the applications for relevant experience that could be a benefit to the committee and city. They will also look at why you want to serve on the committee. The Council may ask you a few questions during a Council meeting. If there is more than one applicant, the Council will make a decision during a meeting and then appoint a citizen to the committee.**

**Q: How long is the term?**

**A: The term is for three years, which expires Dec. 31<sup>st</sup> of the third year.**

**Q: What does a budget committee member do?**

**A: Review the budget that is prepared by city staff. These meetings are open to the public for input.**

**Q: How often does the committee meet?**

**A: Annually. The committee will usually conduct its first meeting in May. At the first meeting, the Finance Manager will distribute the proposed budget for the upcoming fiscal year. The City Manager will read the Budget Message. The budget committee will then review the budget. This can and has been accomplished in one meeting. However, a few more meetings may be necessary.**

**Q: When does the Council adopt the budget?**

**A: After the budget committee reviews the budget, the Council will have a budget hearing (Usually the end of June) and pass the necessary resolutions to formally adopt the budget.**