

**FOR OFFICE USE ONLY**

Development # \_\_\_\_\_  
SN - Permit # \_\_\_\_\_  
Date Received \_\_\_\_\_



**City of Prineville**  
387 NE 3<sup>rd</sup> St. Prineville OR 97754

**Sign Application**

**PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

Business Name: \_\_\_\_\_ Owner/Manager: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Sign Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Contact Person: \_\_\_\_\_

**PROPERTY DESCRIPTION**

Map # - Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Tax Lot \_\_\_\_\_  
Present Zoning: \_\_\_\_\_ Present Land Use: \_\_\_\_\_

**INFORMATION REQUIRED**

- Site plan and Pictures showing location and dimensions of the signs.
- Street Frontage for Free Standing signs and Ground Mounted signs. *Corner signs may utilize the longer street frontage.*
- Store Frontage for Wall signs, Projecting signs and Awning/Canopy signs.

First Wall sign:	Size _____ x _____	Dimensions of Store Front: H- _____ W- _____
Second Wall Sign:	Size _____ x _____	Dimensions of Store Front: H- _____ W- _____
Third Wall Sign:	Size _____ x _____	Dimensions of Store Front: H- _____ W- _____

Roof Sign (in lieu of wall sign/limit one):  
Size \_\_\_\_\_ x \_\_\_\_\_ Height above: roof \_\_\_\_\_ curb \_\_\_\_\_

Projection Sign: Size \_\_\_\_\_ x \_\_\_\_\_ Height: \_\_\_\_\_ Store Frontage: \_\_\_\_\_  
Sidewalk Clearance: \_\_\_\_\_

Awning/Canopy: Size \_\_\_\_\_ x \_\_\_\_\_ Height: \_\_\_\_\_ Store Frontage: \_\_\_\_\_  
Sidewalk Clearance: \_\_\_\_\_

Free Standing Sign: Size \_\_\_\_\_ x \_\_\_\_\_ Height: \_\_\_\_\_ Street Frontage: \_\_\_\_\_

Ground Mounted Sign: Size \_\_\_\_\_ x \_\_\_\_\_ Height: \_\_\_\_\_ Street Frontage: \_\_\_\_\_

Marquee: Size \_\_\_\_\_ x \_\_\_\_\_ Height: \_\_\_\_\_ Sidewalk Clearance: \_\_\_\_\_

Directional signs	Size _____ x _____ # _____	Size _____ x _____ # _____
	Size _____ x _____ # _____	Size _____ x _____ # _____

**Building Owner or Authorized Agent:**

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_