

FOR OFFICE USE ONLY

SPR MH # _____

Permit Number _____

Date Received _____



**City of Prineville
Site Plan Application
Manufactured Home**

PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

PROPERTY OWNER AND APPLICANT INFORMATION

Applicant Name _____ Phone ____/____/____
Address _____ City _____ State ____ Zip Code ____
Email _____

Property Owner _____ Phone ____/____/____
Address _____ City _____ State ____ Zip Code ____
Email _____

PROPERTY DESCRIPTION

Property location (address, intersection of cross street, general area) _____

Map # – Township ____ Range ____ Section ____ Tax Lot(s) ____
Subdivision Name: _____ Lot# _____ Block _____
Present Zoning _____ Total Land Area _____ (Square Ft.) _____ (acres)
Present Land Use _____

MANUFACTURED HOME INFORMATION

Make: _____ Year: _____ Purchase Price: _____

Model: _____ Dimensions: _____

Home description (please include photos): _____

SUBMITTAL REQUIREMENTS

Note: Additional information may be required depending on the actual project.

- Site plan to scale showing all property dimensions, all streets abutting property, and all building locations on property.
- Photos of manufactured home to demonstrate compatibility with neighborhood.

MINIMUM STANDARDS (section 153.095)

- Be a double-wide or multi-sectional unit with a minimum of 1,000 sq. ft. of occupied space in an R-1 Zone, and a minimum of 750 sq. ft. in all other zones.
- Be placed on a permanent foundation or an approved foundation with siding/skirting enclosing the entire perimeter.
- Have wheels, axles, and hitch mechanisms removed.
- Have utilities, public sewer and water connected in accordance with Oregon Department of Commerce requirements, manufacture's specifications and City standards.
- Bear an insignia of compliance with the Manufactured Housing construction and Safety Standards Code.
- Have a pitched roof with a minimum slope of 3/12 with eaves and trim on all sides.
- Have exterior siding, trim and roofing materials that are similar in appearance and complementary to other homes in the same general area – to include the type, color and horizontal or vertical placement of materials.
- A garage or carport is required and shall be constructed of like materials and color to the dwelling unit. (exempt if replacing existing manufactured home).

NOTICE TO APPLICANT: Issuance of a City Permit does not supersede, abrogate or override existing deed covenants, conditions or restrictions (CC&R). Check with seller for such restrictions.

NOTICE TO APPLICANT: This permit is only for planning review for a manufactured home to be placed on an individual lot as a single-family dwelling. You must also apply to the Building Department for building permits for actual placement and for garage / carport construction,

Applicant: _____ Date: _____
Signature

Property Owner: _____ Date: _____
Signature

If you are an authorized agent, please attach a letter of authorization signed by the Property Owner allowing you to act in their behalf during this process.