

**FOR OFFICE USE ONLY**

LC # \_\_\_\_\_

Date Received \_\_\_\_\_



**City of Prineville**

**Lot Consolidation Application**

**PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

- **A lot consolidation is the actual removal of a lot or parcel line not just a consolidation of tax lots.**
- **A lot consolidation requires a recorded plat and can only be preformed on contiguous lots resulting in a single lot.**

**PROPERTY OWNER AND APPLICANT INFORMATION**

Applicant Name \_\_\_\_\_ Phone \_\_\_\_/\_\_\_\_/\_\_\_\_ Fax \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip Code \_\_\_\_  
 Email \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone \_\_\_\_/\_\_\_\_/\_\_\_\_ Fax \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip Code \_\_\_\_  
 Email \_\_\_\_\_

**PROPERTY DESCRIPTION**

Property location (address, intersection of cross street, general area) \_\_\_\_\_

Map # – Township \_\_\_\_ Range \_\_\_\_ Section \_\_\_\_ Tax Lot(s) \_\_\_\_  
 Present Zoning \_\_\_\_\_ Total Land Area \_\_\_\_\_ (Square Ft.) \_\_\_\_\_ (acres)  
 Present Land Use \_\_\_\_\_

**PROJECT DESCRIPTION**

Describe Project \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PROFESSIONAL SERVICES**

Surveyor/Engineer \_\_\_\_\_ Phone \_\_\_\_/\_\_\_\_/\_\_\_\_ Fax \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip Code \_\_\_\_  
 Email \_\_\_\_\_

Attorney \_\_\_\_\_ Phone \_\_\_\_/\_\_\_\_/\_\_\_\_ Fax \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip Code \_\_\_\_  
 Email \_\_\_\_\_

Land Use Consultant \_\_\_\_\_ Phone \_\_\_\_/\_\_\_\_/\_\_\_\_ Fax \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip Code \_\_\_\_  
 Email \_\_\_\_\_

## SUBMITTAL REQUIREMENTS

The following information and material must be submitted by the applicant. Please note: additional information may be required by the City.

- Application. The application must be signed by the owner(s) and shall include the information requested on this form. If the owner does not sign this application, then a letter of authorization must be signed by the owner for the agent.
- Filing Fee
- Title report or subdivision guarantee, including legal description of property.
- Burden of proof statement addressing approval criteria.
- New Addressing
- Supplemental information: All agreements with local governments that affect the proposed use of property.
- Tentative Plan

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**By signing this application, the undersigned certifies that he/she has read and understands the submittal requirements stated above. Please note: if the applicant makes a misstatement of fact on the application regarding ownership, authority to submit the application, acreage, or any other fact material relied upon in making a decision the Community Development Director may upon notice to the applicant and subject to an applicant's right to a hearing declare the application void.**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature