

City of Prineville Floodplain Development Permit

Floodplain Application # _____ Site Plan Ref. #: _____ Date Received: _____ Decision Date: _____	<p style="color: red; margin: 0;"><u>Certificate Required:</u></p> YES <input type="checkbox"/> NO <input type="checkbox"/>	
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Property Information	
Map and Tax lot #:	Property Address:
FIRM Map & Panel No.:	

Applicant Information (Property owner on current deed of record)	
Last Name:	First Name:
Street Address:	Mailing Address:
Phone:	E-mail:

Project Information
Project Description (Please be specific; attach additional pages if necessary):

Section A. Structural Development (Check all that apply) & (Attach Site Plan)	
<u>Type of Structure</u>	<u>Type of Structural Activity</u>
<input type="checkbox"/> Residential (1 to 4 units)	<input type="checkbox"/> New structure
<input type="checkbox"/> Residential (more than 4 units)	<input type="checkbox"/> Existing structure
<input type="checkbox"/> Mixed Use (residential and non-residential)	<input type="checkbox"/> Replacement of existing structure ¹
<input type="checkbox"/> Non-residential (commercial, accessory)	<input type="checkbox"/> Relocation of existing structure ¹
<input type="checkbox"/> Elevated	<input type="checkbox"/> Addition or remodel to existing structure (Post- FIRM) ¹
<input type="checkbox"/> Flood proofed (attach certification)	<input type="checkbox"/> Addition or remodel to existing structure (Pre- FIRM) ¹
<input type="checkbox"/> Manufactured Home	<input type="checkbox"/> Other:
<input type="checkbox"/> Located on individual lot	
<input type="checkbox"/> Located in manufactured home park	

Section B. Other Development Activities (Check all that apply)	
<input type="checkbox"/> Tree, vegetation and/or debris removal	<input type="checkbox"/> Drainage improvement (including culvert work)
<input type="checkbox"/> Excavation Qty (cu yds):	<input type="checkbox"/> Stream bank stabilization (restoration)
<input type="checkbox"/> Fill placement Qty (cu. yds):	<input type="checkbox"/> Roadway or bridge construction
<input type="checkbox"/> Grading (attach project grading plan)	<input type="checkbox"/> Watercourse channel modification
<input type="checkbox"/> Fence or wall construction	<input type="checkbox"/> Dredging
<input type="checkbox"/> Swimming pool installation	<input type="checkbox"/> Mining
<input type="checkbox"/> Other development activity (specify):	

¹A relocated or replaced structure must be treated as new construction.
Pre- FIRM: Existing structure built prior to being included in a Flood Insurance Rate Map (FIRM) maps approved in 1989 and/or 2011).
 If Pre-FIRM and the value of the addition or remodel does not equal or exceed 50% of the market value of the existing structure before the addition or alteration, the addition or remodel is not required to elevate.
Post-FIRM: Existing structure built after being included in a Flood Insurance Rate Map (FIRM) maps approved in 1989 and/or 2011).
 Project required to elevate per flood elevation certificate.

C. Complete for Alteration, Additions or Improvements to Existing Structures (Pre- FIRM):

- 1. What is the estimated value of the existing structure? \$ _____
- 2. What is the cost of the proposed structure? \$ _____
- 3. If the cost of the proposed construction equals or exceeds 50% of the market value of the (Pre-FIRM) structure, then the substantial improvement provisions shall apply.

D. Complete if Floodproofing Non-Residential Construction:

- 1. Type of Floodproofing method: _____
- 2. Floodproofing certification by a registered engineer is required for Building permit and shall also be submitted to the City.

E. ADMINISTRATIVE (Outside floodway)

- 3. Elevation Certificate required for building application: YES NO
 - 4. Approved (based on the following conditions) Denied (statement attached)
 - 5. Conditions of approval:
 - a) A Flood Elevation Certificate completed by a registered professional surveyor is required prior to final inspection and shall be submitted to the City.
 - b) The applicant shall comply with the City's adopted flood ordinance and the Oregon Building Code as administered by the Crook County Building Department.
 - c) _____
- Local Administrator Signature: _____ Date _____

F. ADMINISTRATIVE (work within the floodway)

- Water Course Alterations, Fill and new construction require a CLOMR and certification by a registered professional engineer. (see 151.23 & 151.31) Document shall be submitted prior to approval.
 - Restoration projects may be allowed without a CLOMR provided they meet the requirements of section 151.31(C). All information shall be obtained prior to approval.
- Approved Denied
- Local Administrator Signature: _____ Date _____

Signature

By signing below, I agree to the terms and conditions of this permit and certify to the best of my knowledge the information contained in this application is complete, true and accurate. This application does not create liability on the part of the City or any officer or employee thereof for any flood damage that results from reliance on this application decision made lawfully thereunder.

_____ (PRINTED name)	_____ (SIGNED name)	_____ (Date)
_____ (PRINTED name)	_____ (SIGNED name)	_____ (Date)

Floodplain Development Checklist

This checklist will help guide you through the process of planning, permitting and constructing development projects located in a flood hazard zone.

Submit all applicable items

- Is your property within a flood hazard area?
If the subject property is in a high risk flood zone (A, AE, AH), then additional development standards will apply to your development project whether structural or non-structural. Understanding all the applicable rules before planning your development project will help you plan your project to avoid delays in permitting. Floodplain Development information is available at www.cityofprineville.com. Contact the Building and Planning Department staff for assistance.

- Complete all necessary forms, including but not limited to a Floodplain Development permit, Fill and Grade Permit, a Building Permit if necessary, and all applicable local, State and Federal permits.

- Prepare a development plan, including the following items and information:
 - Site Plan (that includes all of the following items):
 - North arrow
 - Property line boundaries
 - Existing and proposed structures
 - Location of any creeks or other waterways on or adjacent to the property
 - Approximate centerline of the waterway
 - Top of bank
 - Location of existing trees/vegetation/debris (indicate removal, if applicable)
 - Location of any materials to be stored onsite during and/or after development
 - Location and extent of any proposed alterations to a watercourse
 - Location of fill, grade and excavation activities
 - Site Grading Plan
 - Illustrate existing and proposed site elevations in plan and profile views
 - Specify quantities of fill and excavation, as well as source of fill material used.

- Submit the Floodplain Development permit with the Building Permit application and flood elevation certificate if the project is structural. Provide the following additional information in the building drawings:
 - Proposed structural elevation of the foundation and lowest habitable floor
 - The total area of the enclosed area below the BFE (foundation under-floor area)
 - The location and net area of foundation flood vent openings below the BFE.

- Submit copies of permit approvals for in-stream projects from all affected State and Federal agencies. For assistance refer to "A guide to Oregon Permits issued by State and Federal Agencies...for Watershed Restoration Activities."

Meeting or exceeding the minimum floodplain development requirements is essential to protect your investment from flood damages, as well as keeping insurance premiums affordable in the community. Contact the Prineville Planning Department if you have any questions or would like more information.